

COMPTON BASSETT PARISH COUNCIL GRANT APPLICATION FORM

BEFORE COMPLETING THIS APPLICATION FORM, PLEASE ENSURE YOU HAVE READ THE GRANT POLICY

Send the completed form to Diane Zeitzen: parishclerk@comptonbassettparishcouncil.gov.uk

SECTION A - YOUR DETAILS:	
Name, or Group/Organisation:	
Contact Name within Group:	
Position in Group:	
Correspondence Address:	
Email Address:	

SECTION B - INDIVIDUAL NAME OR ORGANISATION:	
Type:	Informal Group <input type="checkbox"/> Registered Charity <input type="checkbox"/> Please give Charity Number below Other <input type="checkbox"/> Please give details below Individual <input type="checkbox"/> Charity No: Other:
What does it do?	
When was it formed?	
Tell us the % of members of your group who live within the parish of Compton Bassett	<input type="text"/> %
Tell us about the benefits to the community of Compton Bassett of your activities.	

SECTION C - THE COSTS OF YOUR PROJECT:

What is the identified need for your project?	
What is the grant money to be spent on? Please give full details	
What is the overall cost of your project?	
How much money do you want from the Parish Council?	
Are you expecting to apply for more funding elsewhere?	Funder £ Funder £ No additional funding sought <input type="checkbox"/>
How many quotations have you obtained?	Please provide copies of quotations with your application
Have you accepted a quotation?	
Duration of project	Start: _____ Finish: _____

SECTION D - DECLARATION OF PERSON APPLYING FOR THE GRANT:

I can confirm that the information in this application is true and correct. I understand that you may require additional information at any stage of the application process. I understand that I will need to submit a report to the Council on the outcomes of the activity and how the money was used. The Council expects that the project should be completed within 12 months of the grant being awarded. I understand that grant monies must be used for the project details in this application and cannot be re-allocated for other purposes. If the project is not completed or only partially completed, the money (or unspent portion thereof) must be returned to the Council. In some cases, the Council may advance the grant money in increments, dependent upon proof of spending.

Your signature:

Name (in CAPITALS)

Date: