

**Minutes of the Meeting of Compton Bassett Parish Council
Held on Thursday 29th January 2015 at 7.30pm**

Those Present: Cllr Szczesiak (Chair), Cllr Coward (Vice Chair) Cllr Reis, Cllr Alberry, Cllr Barnet, Cllr Waite, Cllr Jackson, D Zeitzen (Acting Clerk)

1. **Apologies for absence** – Christine Crisp
2. **Minutes of the Meeting** held on November 2014 to be agreed at a later date
3. **Declarations of Interest** - None
4. **Receipt of Public Questions** – None
5. **Matters Arising**
 - a. **Parish Clerk** – Unfortunately Rose Evans is unable to continue as parish clerk. Diane Zeitzen had submitted an application. It was decided to offer the position to Diane Zeitzen who accepted .
 - b. **Broadband** – Cllr Alberry has written to Wiltshire Council, the Parliamentary Under Secretary of State, and our local MP explaining that Compton Bassett (CB) is uniquely disadvantaged with parts of the village unable to receive broadband at all either via BT, Satellite or Mobile, despite one half of the village being in the designated superfast broadband area for Calne. A Broadband sub-group had been formed to promote CB's disadvantaged position. Cllr Alberry is meeting with local residents to initiate a publicity campaign to take the matter forward. Cllr Alberry is also looking into the possibility of a device to boost the signal for the whole village and would report back in due course.
Action Cllr Alberry to report back on Broadband matters
 - c. **Highway Matters** – Tracey Rouse has advised on Friday 6th February at 11.30am work will be done to repair potholes etc that have been highlighted. Contact number to report potholes etc 0800 232323. Next Community Day is Wednesday 18th February 2015
 - d. **Neighbourhood Plan** – The Compton Bassett Neighbourhood Plan, which had been previously circulated to the Parish Council, was formally received by the Parish Council meeting together with a revised set of supporting documents including a Scoping Opinion; Sustainability Assessment incorporating the SEA Directive requirements; Basic Conditions Statement; Consultation Statement; Design Statement; Habitat Regulations Assessment; and Equality Impact assessment as required by Regulation 15 of the Localism Act 2011.,It was unanimously agreed that the Compton Bassett Neighbourhood Plan and the accompanying suite of documents should be formally submitted to Wiltshire Council under Regulation 15 for them to exercise their statutory obligations under Regulation 16. This means that the final 6 week public consultation period required by the legislation can commence, prior to the final

examination by the Planning Inspector.. It was noted that a further formal referendum might be required by the Inspector but Cllr Alberry hoped that the Compton Bassett Consultation referendum might suffice given the “de minimis” nature of the limited development proposed by the Plan.

Action: Cllr Alberry to submit the Compton Bassett Neighbourhood Plan to Wiltshire Council

- e. **Hills** –The meeting with Hills has been cancelled. Their planning application at Lower Compton has been put back yet again pending Regulation 19 requests from Wiltshire Council regarding additional HGV data. Cllr Alberry was monitoring the situation and would report back.

Action: Cllr Alberry to monitor developments on Hills’ Lower Compton planning application and report back to the PC

- f. **Community Speed Watch** – Compton Bassett took part in Operation Harness, a County wide Speedwatch event across Wiltshire on 20 January 2015 for the allotted period between 1pm and 3pm with Cllrs Szczesiak and Alberry in attendance.. Cllr Coward noted that most speeding traffic occurred at peak morning/evening times. Cllr Alberry agreed and stated that the intention was to build up a data base of speeding traffic, particularly at peak times and that he was currently organising a schedule of trained operators to achieve this during February so that the data could be subsequently used to lobby for the appropriate speed limit reductions.It was noted that a further 6 people are waiting to train in the use of the camera to add to the number (8) of existing trained volunteers..

Action: Cllr Alberry to organise a schedule of Speedwatch activity for February

- g. **Future Elections** –Cllr Waite mentioned a lack of awareness in the village of the most recent elections. Notices were posted on the village notice board. Next election is 4th May 2017. Notice of it will be posted on the village website, notice board and phone box. Cllr Alberry will also continue to email residents with items of interest. It was noted the locks are broken on the village notice board. Cllr Szsceziak will get it repaired.

Action: Clerk to notify residents of approved meeting minutes, meeting dates and forthcoming elections as appropriate

Cllr Alberry to continue to provide additional email communications to villagers as appropriate

Cllr Szczesiak to repair the notice board

- h. **Communication to the Parish** – Cllr Waite had been asked if the parish council could be more transparent. It was decided to contribute more information to the Villages

magazine - The Clerk will submit information for publication - and more use of the notice board. Cllr Waite pointed out that some residents do not have access to the internet. Cllr Alberry is currently contributing items of interest to the Villages and also emails those residents who can receive email. Cllr Barnet mentioned all councillors are available to answer any questions. It was also mentioned that any member of the public can attend the parish council meetings.

Action: Clerk to submit appropriate items to the Villages for publication.

- i. **Self Help – Voluntary Groups** – Cllr Waite said a lot of people are happy to help out. There is currently a group keen to look after the war memorial thereby saving the council a significant amount of money. A trial period of 1 year was agreed. Cllr Waite to liaise with the group. The clerk to write to the current contractors to advise them of the contract suspension in March for this trial period.
Action: Cllr Waite to organise a self help group for the War Memorial for a trial period of 1 year. Clerk to write to contractors
- j. **Transparency Code for Smaller Authorities** – Cllr Waite discussed several items from this recent publication - Cllr Coward pointed out this is a code of practice and not law. Cllrs Alberry & Waite agreed to review the Code against the extant legislation and bring a recommendation back to the next Parish Council meeting..
Action: Cllrs Waite & Alberry to review the guidance for PCs against the legislation requirements and bring a recommendation to the next meeting.
- k. **Planning Matters** – In September 2014 GreenSquare Housing Association asked for a meeting to discuss housing developments in Briar Leaze. The Parish Council replied on 19th September asking for further information to facilitate the discussions but heard nothing until January 2015 when the request for a meeting was repeated but the requested information was not supplied. Cllrs were happy to meet with GreenSquare, provided a reasonable amount of information was provided in advance.. The clerk will send the agreed response to GreenSquare and refer them to the final version of the CB Neighbourhood Plan which was available on the Compton Bassett web site since the Plan would be a key document which would have to be taken into account in relation to any housing development proposals in Briar Leaze.
Action: Clerk to write to Green Square Housing requesting further information to enable a future meeting to be set up and drawing their attention to the CB Neighbourhood Plan on the website.

The clerk was asked to chase the response from Wiltshire Council regarding the investigation into the Planning position regarding the wooden chalet type building at The Freeth.

Action: Clerk to investigate the Planning position relating to a new dwelling at The Freeth

l Correspondence Received – None

m Finance and Accounts – Cllr Szczeziak said there is space on the village website for the accounts. Cllr Coward said an officer is needed to check the accounts – this is to be done by the clerk.

Action: Clerk to act as Responsible Officer for the accounts

Payments of invoices – JR Daniells £120

Cost of the use of the village website is £520 per year.

Cllr Szczeziak will ask for quarterly invoices.

o. Councillors Observations and items for the next meeting ; Cllr Alberry stated that the Compton Bassett Neighbourhood Plan (CBNP) was required to be a item on the PC agenda

Action: Clerk to include the CBNP as a standing item could be the first matter arising.

p. Date of Next Meeting – Thursday 5th March 2015 7.30pm
AGM Thursday 14th May 2015 7.30pm

Meeting ended 9.30pm