

# **Minutes of the Meeting of Compton Bassett Parish Council**

**Held on Thursday 7<sup>th</sup> July 2016**

**At 7.30 pm**

**Those Present:** Cllr Szczesiak (Chair), Cllr Coward (Vice Chair), Cllr Alberry, Cllr Jackson, Cllr Waite, D. Zeitzen (Clerk)

**Members of the Public present:** Nigel Draper, Charles Reis

## **AGENDA**

1. **Apologies for absence** – Cllr Barnett, Cllr Reis, County Cllr Crisp, Sonya Stockhill
2. **Minutes** – Minutes of the Meetings held 12<sup>th</sup> May 2016 and 9<sup>th</sup> June 2016 were approved and signed.
3. **Declaration of Interest in items on the Agenda** – Cllr Szczesiak declared an interest in items relating to plans for redevelopment of Briar Leaze by the Green Square group. Cllr Alberry also declared an interest in this as Chair of The Village Hall Committee.
4. **Receipt of Public Questions** – Nigel Draper asked for an update on broadband for the village – covered in item 7 on the agenda
5. **Actions & Matters Arising**
  - a. **Planning –1) Compton Bassett House proposed new height fencing – approved with conditions 08/06/16 2) Nolands Farm – riding arena approved 3) Proposed retention and alteration to holiday let Freeth Farm – comments by 14<sup>th</sup> July** – The Parish Council had no comments to submit on the application
  - 4) **Reduction to yew tree 36 Compton Bassett - comments by 11<sup>th</sup> July** – The Parish Council had no comments to submit on the application
  - b. **Speed checks and indicator** – Cllr Coward is awaiting a formal quote for installation
  - c. **Medal presentation to Alan Lewis.** This has now taken place.
  - d. **Queen's 90<sup>th</sup> Birthday medals.** The medals have been received and distributed to all who ordered them
- 6 **Neighbourhood Plan.** The Compton Bassett Neighbourhood Plan is now an official legal document.
- 7 **Broadband** This is work in progress but it is likely the Calne end of the village will get fibre optic broadband by Autumn 2017 however the Hilmarton end of the village from the phone box down will require £30,000 to install it. If the Green Square Group receive planning permission for the Briar Leaze development they may be willing to fund the installation.  
The trees at Goodenough's Corner Cottage interfere with the BT lines and broadband.  
**Action:** Clerk to write to Guy Whitehead of Goodenough's Corner Cottage to ask if the trees could be reduced so as not to interfere with the BT lines
- 8 **Hills** Wiltshire Council have decided not to contest the appeal on 6<sup>th</sup> September 2016 for the MRF. It is being contested by a group that includes Peter Alberry.  
A planning application has been submitted to Wiltshire Council to extract sand and gravel at Freeth Farm. The Parish Council have now received a copy of the application and documentation. It was sent out without postage, the clerk had to pay £15.20 to collect it from the Post Office collection centre in Calne. Wiltshire Council have refunded the £15.20 to the clerk. All the councillors agreed that due to the hold up in receiving the documents and detail of the application that an extension on time for comments should be asked for.  
All Councillors agreed a meeting for Compton Bassett residents to discuss the planning application should be held. The date of Thursday 21<sup>st</sup> July at 6.30pm at the Benson Hall was agreed.  
**Action:** Clerk to contact Wiltshire Council to ask for a 4 week extension to be given to the date of July 21<sup>st</sup> for comments  
All councillors agreed to a letter being sent out  
**Action:** When draft is agreed by all councillors letter to be sent out  
**Action:** Clerk to book the Benson Hall for July 21<sup>st</sup>

**9 Green Square** Wiltshire Council have not yet made a decision on the planning application for BriarLeaze.

Cllr Alberry advised the Benson Hall Committee are in talks with Green Square regarding the access.

#### **10 Correspondence Received**

Neighbourhood Watch AGM 25<sup>th</sup> June invitation, Cllr Szczesiak attended the AGM. Swindon and Wiltshire Neighbour Watch has been renamed Wiltshire Neighbourhood Watch. A talk was given by Angus Macpherson, Wiltshire Police and Crime Commissioner and Mike Vardy, Wiltshire Chief Constable, who Cllr Szczesiak said is very passionate about his role. Cllr Szczesiak and Cllr Coward both have community messaging. Cllr Szczesiak is the coordinator for Compton Bassett Neighbourhood Watch.

Wilts Council – Parish Steward Scheme. The details of the new scheme to be posted on Compton Bassett Village website.

**Action:** Cllr Coward to give details to Adrian Elmer for the website.

Transparency Fund application . Compton Bassett Parish Council application for funding has been approved and should be received in the next few weeks.

Resilient Communities Fund application. Details and application form have been received.

**Action:** Application to be submitted by September. As agreed in previous meeting to be submitted by clerk and Cllr Alberry.

Laurie Waite has contacted the Parish Council as the east side bench at the War memorial is in need of repair. Laurie has kindly agreed to carry out the repairs. The materials will cost approx £35. All agreed the repair should be carried out.

**Action:** Clerk to contact Laurie Waite to thank him and ask for the repair to go ahead.

Laurie to submit the invoice for the materials to the Parish so the VAT can be reclaimed.

**11 Communications** All agreed if any urgent matters that need resolving before a scheduled parish council meeting took place, an emergency meeting would be held. Cllr Szczesiak would make the decision to call an emergency meeting if necessary.

**12 Standing orders review** The standing orders annual review is due.

**Action:** Clerk to circulate standing orders for review and comments.

#### **13 Finance and Accounts**

a. Bank statement, The balance on 2<sup>nd</sup> June 2016 was £5,518.06  
Cheques out no 325 Insurance £247.75, and no 327 Tower Mint £128.40  
for Queens medals were presented and cleared between 2<sup>nd</sup> June  
and 30<sup>th</sup> June.

Receipts of £115 and £12.50 were paid in for Queen's medals.

Income & Expenditure, On 30<sup>th</sup> June balance was £5,269.41.

All agreed and approved the bank statement and income  
and expenditure.

, VAT refund application The clerk has submitted an application for a refund of VAT  
Of £244.20 for the period 01/08/15 to 30/05/16. This has been accepted by HMRC,  
a BACS payment will be made to the Parish Council

b Invoices Clerks salary, £282.24, Stationery etc £37.71, Sue Wright (HMRC payroll) £5,  
Adrian Elmer village website £130, Internal Audit ,A Duffield £50

c Audit The internal audit was accepted and approved. Cllr Alberry asked for it to be  
noted that it is an unqualified audit. The clerk has submitted the external audit to Grant  
Thorntons, this has been acknowledged.

**14 Road safety concerns through village** – Highways Authority and Wiltshire Council,  
Cllr Alberry has submitted the village concerns to Wiltshire Council and is attending  
CATG meetings.

Village signs – these are currently being painted and will be ready for the Autumn as previously  
agreed.

**15 Nuisance from out of control dogs** The Parish Council had received a letter from Charles  
Reis concerning out of control dogs worrying livestock.

The clerk has contacted both WPC Sonya Stockhill and North Wiltshire dog warden Sebastian Williams for advice on how to deal with the issue. Sebastian Williams has agreed to write to any offending owners on behalf of the parish council

**Action:** Clerk to forward details of offending owners to Sebastian Williams.

**16 Councillors Observations and items for next meeting**

**17 Date of next meeting: Thursday 21<sup>st</sup> July 6.30pm for village to discuss Hills planning application for Freeth Farm**

**18<sup>th</sup> August 7.30p Parish Council Meeting**