

**Minutes of the AGM of Compton Bassett Parish Council**  
**Held on Thursday 12<sup>th</sup> May 2016**  
**At 7.30 pm**

**Those Present:** Cllr Szczesiak (Chair), Cllr Coward (Vice Chair), Cllr Alberry, Cllr Barnett, Cllr Jackson, County Cllr Crisp, D. Zeitzen (Clerk)  
2 members of the public attended

**AGENDA**

1. **Apologies for absence** Cllr Reis, Cllr Waite
2. **Chairman's Report** Cllr Szczesiak reported on another busy year for Compton Bassett Parish Council. We've had questions in the House of Lords over lack of broadband in the village. A new roof has been put on the bus shelter thanks to Laurie Waite, parish councillors and volunteers who put on new shingle. The Green Square Housing Group announced it wants to redevelop Briar Leaze. A planning application has been submitted to demolish six dwellings and rebuild with thirteen new houses. This number is within our Neighbourhood Plan and is awaiting a decision from Wiltshire Council. The Neighbourhood plan is now "made" and now forms part of the Wiltshire Council Development Plan and the policies in the Neighbourhood Plan will be given full weight when assessing planning applications that affect land in the Compton Bassett Neighbourhood Area. Hills Waste have kept us busy again this year. A planning application from Hills Waste to build a waste transfer station at Lower Compton was submitted with recommendations from the Wiltshire Planning officers to accept. A very robust objection was implemented and coordinated by Cllr Peter Alberry who spoke against the planning application along with myself and Steve Izatt at the planning meeting in Trowbridge. The application was refused and an appeal was raised by Hills and will be heard at the end of the year. They also applied for a Certificate of Lawfulness for an operation at Lower Compton which has now been withdrawn before we could speak against it. Hills also are looking to extract sand from Freeth Farm, this is an ongoing situation. We have also acquired a Speed Indicator Device, which is awaiting installation.
3. **Election of Chairman** Cllr Szczesiak was nominated and seconded for the post of Chair. Cllr Szczesiak accepted the post.
4. **Election of Vice Chairman** Cllr Coward was nominated and seconded for the post of Vice Chair. Cllr Coward accepted the post.
5. **Minutes** The Minutes of the Meeting held 24th March 2016 were approved and signed.
6. **Declaration of Interest in items on the Agenda** - None
7. **Receipt of Public Questions** - None
8. **Actions & Matters Arising**
  - a. **Planning** The application for a workshop/garage at the Old Rectory has been approved with conditions. The application to fell a cedar tree at Cedar House has been approved. Wiltshire Council anticipate receiving a new application for the Chalet at Freeth Farm. Comments agreed by the parish council at the meeting on May 24<sup>th</sup> regarding the application for a fence at Compton Bassett House were submitted to Wiltshire Council by the Clerk.
  - b. **Speed Indicator Device** Cllr Coward is awaiting a quote for installation from David Cowie of the Landscape Group and will report back at the next meeting.
  - c. **Parish Council Laptop** An application for a grant will be submitted to the Transparency Fund. Purchase of the laptop is on hold until the result of the application is known.  
**Action: Clerk and Cllr Alberry to submit application on behalf of the Parish Council**

- d. **Precept** A cheque for a total of £3,497.34 (made up of £3,474.42 precept and £22.92 precept grant) has been received and banked on 25<sup>th</sup> April 16.
- e. **Community Foundation Funding** An application is to be made for funding for a generator for the village hall for use in emergency situations in the village.  
**Action; Clerk and Cllr Alberry to submit application on behalf of the Parish Council**
- f. **Road Safety through Village** As the Parish Council representative Cllr Alberry will attend the CATG meetings. The Parish Council will submit their issues to the Council for consideration. County Cllr Crisp advised that funding has been cut and the Parish Council may well have to contribute to the cost of any traffic calming measures approved.  
**Action; Cllr Alberry to attend CATG meetings, Clerk to submit issues to the Council.**
- g. **Lighting of beacon to celebrate HM Queen's 90<sup>th</sup> Birthday** This was a very enjoyable and successful evening, which was well attended, with a barbeque run by Cllr Coward
- h. **Medal of Legion D'Honneur presentation to Mr Alan Lewis** Cllr Szscesiak has been sending weekly emails to the French Embassy to which he has had no response.  
**Action; Cllr Szscesiak will continue to chase this up with the French Embassy**
- i. **Emergency planning meeting and application for funding** Cllr Szczesiak advised that Compton Bassett now has level 1 cover and relevant contact details in case of an emergency are with Wiltshire Council.  
It is hoped to set up a Good Neighbour Scheme for the Elderly.  
**Action; Cllrs Szscesiak and Waite to look into a Good Neighbour Scheme in the village**

9 **Audit** All agreed and approved the 2015/16 Annual internal audit report and accounting statements, they were signed by the Clerk and Chair. The accounts will now be passed to Anne Duffield for the independent internal audit before submitting to the external auditor before 3<sup>rd</sup> June 2016.

10 **Neighbourhood Plan** The Neighbourhood Plan has now been made, there follows a period of 6 weeks to allow for legal objections , after which it will be final after a long process.

11 **Broadband** This is still work in progress with several options currently being investigated with Paul Coles, the BT Regional Director. It is hoped that BT will give a talk to the village in the near future to outline the options available.

12 **Hills** The planning appeal raised by Hills against the refusal by Wiltshire Council for a waste transfer station will be heard later in the year. The application for a Certificate of Lawfulness application was withdrawn by Hills. Currently Hills are looking at the possibility of sand extraction at Freeth Farm, this is an ongoing situation.

13 **Green Square Update** Due to a backlog of planning applications with Wiltshire Council the Green Square Housing Groups' application to demolish 6 dwellings and replace with 13 new dwellings is not likely to have a decision made on it until September.

14 **Correspondence Received** ; Insurance quote from Community First has been received, also quotes from AON and Came and Co., all offering the same levels of cover. The Community First quote is the cheapest so all agreed to keep the cover with Community First again when renewal is due at the beginning of July.

The Clerk has submitted an order for 50 of the Queen's 90<sup>th</sup> Birthday celebration coins. Confirmation of the order has been received.

The mobile libraries poster has been received and put on the village notice board.

An email has been received from Christine Beaven of the Breach regarding new speed limits for the village. She would like the whole of the village to be considered in any future speed limits not just from Goodenough's Corner.

Cllr Alberry advised that any decision on speed limits is made by Wiltshire Council who take many things into consideration. Cllr Szczesiak also received a phone call from Mr Beaven on the matter and explained the situation.

Cllr Szcsesoak advised a First Aid Training Course on how to use the defibrillator is being held on 26th May at 7pm at the Benson Hall. It is hoped as many people as possible will attend.

#### **15 Finance and Accounts**

a. Bank statement, Income & Expenditure, Budget

The Clerk is awaiting a bank statement but supplied the bank reconciliation sheet and Income & Expenditure accounts. As at 1<sup>st</sup> May the current balance in the bank is £5,918.02p

b Invoices agreed and cheques raised

Clerk's wages £246.96, Payroll £5, Adrian Elmer – village website £130, Cllr Coward re Beacon BBQ £18

#### **16 Councillors Observations and date of next meeting**

Following a recent incident concerning access to and use of the defibrillator, it was agreed access to it must be made as easy as possible. The insurance cover and ownership of the defibrillator is also to be looked at. The code for unlocking it is 666111.

**Actions; Clerk to look into extra cost on parish insurance. Cllr Szcsesiak and Cllr Coward to get details on ownership, value etc of defibrillator.**

#### **17 Date of next meeting Thursday 7th July at 7.30pm**