

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 6th October 2016

At 7.30 pm

Those Present: Cllr Szczesiak (Chair), Cllr Coward (Vice Chair), Cllr Jackson, Cllr Barnett, Cllr Waite, County Cllr Crisp, D. Zeitzen (Clerk)

Members of the Public present: None

AGENDA

1. **Apologies for absence** – Cllr Alberry, Cllr Reis
2. **Minutes** – The minutes of meeting held on 18th August 2016 were approved by all and signed.
3. **Declaration of Interest in items on the Agenda** – Cllr Szczesiak declared an interest in items relating to plans for redevelopment of Briar Leaze by the Green Square group. Cllr Waite declared an interest in the planning application for felling of chestnut tree at The Pippins, 35, Compton Bassett
4. **Receipt of Public Questions** - None
5. **Actions & Matters Arising**
 - a **Planning – 50 Compton Bassett – single storey extension and replacement garages – full planning approval with conditions 16th September 2016**
 - 15 Compton Bassett – retrospective application for oil tank sited in front garden and conversion of outbuilding – approved with conditions 23rd September 2016**
 - Mallow Cottage 66, Compton Bassett – Erection of outbuilding with side canopy in rear garden – approved with conditions – 23rd September 2016**
 - The Pippins, 35 Compton Bassett – fell chestnut tree – the parish council had no comments or objections to this.**
 - b. **Speed checks and indicator** Cllr Szczesiak advised speed checks will resume in the spring. Cllr Coward advised that the speed indicator device needs 2 new batteries and a communications lead. All agreed and approved.
Action: Cllr Coward to purchase the 2 new batteries and communications lead.
 - c. **Parish Steward Scheme** Cllr Szczesiak and Cllr Barnett met with new parish steward/highway engineer Matt Perrott. They requested as a priority that 1) the blocked kerbside weirs/drains on both sides of the road from 29, Compton Bassett to Compton Farm, yard entrance – drains to be cleared and 2) Grass verge overgrown on to path from 34 Compton Bassett to Compton Farm entrance – strim back verge and clear path. The clerk submitted the priority form to Matt Perrott. Cllr Barnett explained that unfortunately the instructions issued from Wiltshire Council were not clear and the kerbside/weirs had been cleaned out on both sides of the road at the Hilmarton end of the village. Cllr Barnett had spoken with the contractors and they should be returning early next week to carry out the correct work. Contractors will carry out works from the priority form submitted by the Parish Council once a month.
The contractors are due to be back in the village on 2nd and 30th November and 4th January.
Action : Clerk to contact Matt Perrott to thank him for the work carried out but to advise it wasn't as requested on the priority form as Wiltshire Council instructions to the contractors was not clear.
 - d. **Resilient Communities Fund Application** Cllr Coward and the clerk have submitted the application. A decision will be made by the panel in November. Cllr Szczesiak thanked Cllr Coward and the clerk for submitting the application.
 - e. **Nuisance from out of control dogs** The dog warden John Quinn has visited the owner of the straying dog and issued her with a warning. She advised him the straying will not happen again. The clerk said she would like to thank County Councillor Crisp for help with this matter.
 - f. **Parish Council Printer/Scanner** The clerk advised that she now has the printer/scanner
 - g **Overgrown hedges** Cllr Szczesiak met with Mr West of Home Farm and the highway engineer Matt Perrott who confirmed the hedging in question belongs to Mr

West who has agreed to cut the hedging/bushes back. Mr Williams' estate manager at Compton Bassett House advised that they are shortly having all their boundary hedges cut back and trimmed.

Cllr Barnett advised he will shortly be getting his hedging cut back.

Cllr Waite suggested a notice should be put in the Villages magazine asking parishioners to keep their hedges trimmed back so as not to compromise road safety. Cllr Coward requested that the legal constraints on hedge cutting be included. All agreed and approved.

Action: Cllr Waite to submit notice to Villages magazine

6 Hills

a. Planning appeal re Lower Compton Waste Management facility – adjourned until 10am Tuesday 21st February 2017. Cllr Szczesiak advised the appeal will take 6 – 8 days. Cllr Szczesiak and Cllr Barnett advised that at the recent Hills Liaison Meeting they were told the site can carry on as normal until a decision is made. They were also told landfill probably won't finish in 2018 and 2020 as the landfill area will not be filled in by then.

b. Application for Freeth Farm- will go to Strategic Planning Committee – date not yet available Cllr Szczesiak advised there is still no date set for this.

7 Broadband Cllr Szczesiak advised this is ongoing. GreenSquare advised in their newsletter of September 2016 they are still committed to funding the installation of Fibre Optic Broadband into the village, working with BT. These works will take place in 2017, once they are on site. A meeting with GreenSquare is due to take place next week. Cllr Alberry will give an update on broadband at the next parish council meeting.

8 GreenSquare Newsletter received from Terri Penny re Briar Leaze in September states that Wiltshire Council have issued draft planning conditions subject to entering into a Section 106 agreement. This is legal document which secures the future of the affordable homes and any financial contributions towards the Councils ongoing commitments to the village and district. GreenSquare are awaiting the draft S106 agreement documentation from Wiltshire Council. When the S106 agreement is in place construction works can start. GreenSquare are looking to Commence around February/March 2017. They are working with residents who will move to temporary homes when the building work is carried out on a 1 to 1 basis

9 Correspondence Received – Guy & Milly Whitehead re trees re item 5g Milly Whitehead advised they had received quotes for cutting back tree branches at over £1500. They had looked at the tree branches and could see no big branches resting on the line. They wondered if anyone in the village would lend and operate a manitou to help them carry out the work themselves. Cllr Reis passed the email to Charles Reis to see if he could help. Cllr Reis will update the parish council at the next meeting.

Precept information from Wiltshire Council re item 11 – Wiltshire Council has sent out information regarding the 2017/18 precept. The tax base figures to be sent out 4th November will be draft only and the precept request must be in by the deadline of 20th January 2017.

Calne Our Place update John Skinner There will be a meeting on Friday 14th October at Corsham Town Hall from 10.30am til noon to discuss the Great West Way as the project has received funding from Discover England. Cllr Szczesiak is hoping to attend.

Cllr Crisp, John Quinn, Charles Reis re nuisance dogs – item 5 e

War memorial – Laurie Waite and Adrian Elmer attended the Civic Voice war memorial workshop day in September. It was an informative and practical course. They were encouraged to record the monument officially and upload the information on their website – which Laurie and Adrian intend to do shortly. Grants of up to 75% for the restoration of war memorials are currently available from the War Memorial Trust. The parish council would be required to pay the remaining balance of 25% The inscription on Compton Bassett war memorial is covered in lichen and Laurie would like to apply for a grant. As a rough estimate Laurie thinks the repair will be in the region of £2,000. Laurie also advised the bench repair is WIP, the retaining bolts causing problems with the repair. Cllr Waite advised that the working party looking after the war memorial has dwindled in size. They are looking at changing the working party day to a Saturday to get more volunteers.

Action : The clerk to thank Laurie and Adrian for attending the workshop and to ask Laurie to obtain 3 quotes for the restoration work. Clerk to thank Laurie for all his work on maintaining the war memorial. Cllr Waite to publicise the working party dates in the New Year when available.

10 Finance and Accounts

a. Bank statement, Income & Expenditure, Budget

Bank statement as at 1st September 2016 £5012.32, income and expenditure as at 1st October 2016 £5012.32p – no further transactions in September

All agreed and approved the bank statement and Income and Expenditure.

- b Invoices Clerk's salary £194.04p, Sue Wright (HMRC payroll) £5
Printer, scanner and ink - £79.95p and £59.95 – purchased on behalf of Parish Council
By Cllr Coward - Parish Council to refund Cllr Coward with money from transparency
Grant . All agreed and approved. Cheques signed
- c Asset list The up to date asset list was approved by all and signed by Cllr Szczesiak

Action: The clerk to submit updated list to village website

11 Budget and Precept 2017/18 The clerk advised the deadline for submitting the 2017/18 precept request is 20th January 2017. All agreed the precept and budget should be set at the next meeting. The clerk suggested simplifying the budget format and also suggested the budget setting process in the standing orders should be updated.

Action: Clerk to look at the budget format. Cllr Waite to update the budget setting process in the standing orders.

12 Planning documents from previous financial years. The Clerk asked if the parish council wanted to keep the planning applications and documents from previous financial years. County Cllr Crisp confirmed that details on applications would still be available from Wiltshire Council if required. All agreed and approved the removal of planning applications and documents prior to the current financial year.

Action : Clerk to shred the applications and documents from previous financial years.

13 Annual Parish Meeting 23rd March 2017 Cllr Coward suggested parishioners should be asked for their ideas or suggestions for items for the annual parish meeting. All agreed and approved this.

Action: Clerk to provide a flyer for notice boards and website. Cllr Waite to submit to Villages magazine

14 Councillors Observations and items for next meeting To discuss and set the budget and precept for 2017/18. Approve amended standing orders. All agreed if possible the meetings should finish at 9pm

15 Date of next meeting Thursday 24th November 2016 at 7.30pm

PLEASE NOTE DUE TO CHANGE OF DATE OF CHADS PRODUCTION THE NEXT MEETING WILL NOW BE ON THURSDAY 1ST DECEMBER AT 7.30PM