

# Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 23<sup>rd</sup> February 2017

At 7.30 pm

**Those Present:** Cllr Szczesiak (Chair), Cllr Coward (Vice Chair), Cllr Jackson, Cllr Barnett, D. Zeitzen (Clerk)

**Members of the Public present:** None

## AGENDA

1. **Apologies for absence** – County Cllr Crisp, Cllr Reis, Cllr Waite. Cllr Alberry was hoping to attend but had Hills MRF Lower Compton planning appeal hearing commitments
2. **Minutes** – The minutes of meeting held on 12<sup>th</sup> January 2017 were approved by all and signed.
3. **Declaration of Interest in items on the Agenda** – Cllr Szczesiak declared an interest in items relating to plans for redevelopment of Briar Leaze by the Green Square group.
4. **Receipt of Public Questions** –None
5. **Actions & Matters Arising**
  - a **Application for agricultural storage building at Dairy House, Compton Bassett (no 16/11283/FUL) Parish Council had no comments. Approved with conditions on 18<sup>th</sup> January 2017**  
**Appeal re retention of & alterations to The Cart Shed (holiday let) at Freeth Farm, Compton Bassett (no APP/Y3940/W/16/3161097) –The Planning Inspectorate dismissed the appeal on 20<sup>th</sup> February 2017**  
**Application for barn & store at Freeth Farm (no 16/12393/AGD)**  
**Parish Council commented on distance of rubble from site of proposed barn**  
**Agricultural determination – prior approval not required– 7<sup>th</sup> February 2017**
  - b **Speeding traffic CATG 4648, traffic calming**  
**Work in progress, the Parish Council is working hard to try to get measures in place.**  
**Matt Perrott has offered to meet with Parish Councillors on 16<sup>th</sup> March to Discuss their request for the road through the village to be resurfaced.**  
**Action: Clerk to confirm time with Matt Perrott**  
**Solar panels for SID**  
**Action: Cllr Coward to investigate the possibility and cost of using solar panels to run the SID**
  - c **Parish Steward Scheme – January priority list, updated list for village website. Wiltshire Council have apologised for mislaying the January priority list, they fitted the work in later in the month.**  
**Action: Clerk -The monthly priority list submitted to Wiltshire Council to go on the village website and village notice board.**
  - d **Overgrown hedges – No response has been received from Gary West of Home Farm regarding the overgrown hedge/ bushes following the site visit From Matt Perrott and Cllr Szczesiak and follow up letter from the Clerk**  
**Action: Clerk to write to Gary West for an update.**  
**Cllr Coward asked if the clerk could ask for clarification from Wiltshire Council on the new hedging at Compton Bassett House**  
**Action: Clerk to contact Wiltshire Council for clarification.**
  - e **Standing orders. These are all approved and due for review in July 2017**
  - f **CBPC pension – Declaration of Compliance. Cllr Szczesiak advised the Declaration of Compliance cannot be completed until July 2017**
  - g **Calne Heritage Week. No one has come forward regarding any events in the village for Calne Heritage Week.**  
**Action; Clerk to email Sue Boddington to notify.**

**7 Hills:** The application from Hills for gravel extraction (16/05464) and a conveyor (16/05708/WCM) at Freeth Farm will not go before the planning committee before April, having been postponed from March, The Parish Council have written another letter of objection to Mr Day at Wiltshire Council.  
Hills appeal (14/09744 – revised) against Wiltshire Council's decision to refuse planning permission to retain and extend the existing Materials Recycling Centre is being held over a

two-week period and closes next week. Wiltshire Waste Alliance is fighting the appeal on behalf of local residents. Cllr Szczesiak attended a site meeting at Lower Compton, Cllr Alberly attended on behalf of Wiltshire Waste Alliance, the Planning Inspector commented on the amount of support the Chair of the Parish Council had from the residents and the number of people who were at the site entrance to demonstrate against the appeal. A number of people including Cllr Szczesiak have spoken against the appeal during the first week of the hearing. A decision will be made over the future of the site in the next couple of months.

**8 Broadband** – Hailei Spencer contacted the Parish Council for an update on Broadband. Bt haven't been specific about a date but the Calne end of the village (this includes Briar Leaze) is scheduled to have superfast broadband installed by the middle of this year – but there are no guarantees. Hilarion end is more problematic but we hope it might be installed by the Autumn. Cllr Coward proposed contacting Wiltshire Council for an update on the S106 agreement issued by Wiltshire Council to Green Square Group who is committed to funding the installation of Fibre Optic Broadband into the village, working with BT.

**Action; Clerk to contact Wiltshire Council for an update on the S106 agreement.**

**9 GreenSquare** The S106 agreement has been issued by Wiltshire Council, its hoped this will all be agreed in February. Following the ecology survey, bats were found living in some of 1- 6 Briar Leaze, so construction work will not start until the summer. By law further surveys must be carried out and a licence obtained to demolish the existing homes. The surveys can only be carried out from May to August.

**10 Correspondence Received** - Ricochet TV The Repair Shop- a new TV programme looking for family heirlooms etc to renovate – details have been loaded on village website.

Hailie Spencer – requested update on Broadband for the village – (see item 8 above)

Prince of Wales Awards 2017 for community initiated projects – no projects to enter.

Visit Wiltshire regular update was received

Mark Stansby & Matt Perrott re Annual Parish unfortunately neither were able to commit to the invitation – (see item 12 below)

Compton Bassett PCC wrote to express thanks for the donation from Compton Bassett Parish Council towards the Villages magazine.

The Clerk received notification from Wiltshire Council of the forthcoming parish council elections with a link to parish council elections information – this has been put on the village website.

Wiltshire council will issue the clerk with a couple of notices to publish in March.

Cllr Jackson advised he will not be standing for re election to the parish council.

Malc Beaven Wiltshire Council – update and list of dates of Parish Steward visits to village etc

The parish steward priority list has been modified and now has to be sent to Ringway directly.

Cllr Reis requested permission to prune the lower branches of the oak tree to the right of the bus shelter – it was paid for by Reg Rumming to commemorate the wedding of William and Kate in 2011. Cllr Szczesiak advised the oak tree is on parish council land and proposed permission be given to Cllr Reis to prune the tree, this was seconded by Cllr Coward.

**Action: Clerk to thank Cllr Reis for his kind offer**

## **11 Finance and Accounts**

a. Bank statement as at 1<sup>st</sup> Feb 2017 £3505.82 Income & Expenditure as at 30<sup>th</sup> Jan 2017 £3535.82 (standing order A. Elmer re website paid 1<sup>st</sup> Feb), Budget, Precept 2017/18

Wiltshire Council confirmed request

b Invoices Clerks salary £114.66 Sue Wright (HMRC payroll) £5.00,

**12 Annual Parish Meeting – Thursday 18<sup>th</sup> May 2017** At present we only have traffic calming on the agenda and no outside speakers – both having declined the invitation. Cllr Coward proposed asking parishioners again if they had any ideas for the parish meeting. This was seconded by Cllr Szczesiak.

**Action: Clerk to write notice for village website and notice also to go in Villages magazine (Clerk/Cllr Waite)**

**13 Record Management** Councillors and the clerk have reviewed the record management policy document drawn up by Cllr Waite. The clerk circulated a simplified system. Cllr Coward proposed adopting the simplified system and this was unanimously agreed.

**Action: Clerk/Cllr Waite to draw up simplified policy for approval next meeting**

**14 Councillors Observations and items for next meeting** Cllr Szczesiak will be attending the Focus on Five open forum next week. The meetings are to be held on a regular basis after a break since November 2015. Cllr Waite will also be attending the Focus on Five meetings.

**Nominations for parish council elections close Tuesday April 4<sup>th</sup> 2017**  
**Date of next meeting Thursday April 6<sup>th</sup> 2017 at 7.30pm**