

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 6th July 2017

At 7.30 pm

Those Present: Cllr Szczesiak (Chair), Cllr Alberry (Vice Chair), Cllr Waite, Cllr Reis
Cllr Barnett, Cllr Marshall, Cllr Barlow , D. Zeitzen (Clerk)

Members of the Public- One

AGENDA

- 1. Apologies for absence** – County Cllr Crisp
- 2. Minutes** – The minutes of meetings held on 11th May and 12th June 2017 were approved and signed.
- 3. Declaration of Interest in items on the Agenda** Cllr Szczesiak declared an interest in the Green Square planning application for Briar Leaze. Cllr Alberry also declared an interest in this in his capacity as Chair of the Village Hall Committee
- 4. Receipt of Public Questions** - The parish council was asked for an update on broadband in the village and also what could be done about vehicles, in particular tractors, speeding through the village.
- 5. Actions & Matters Arising**

Parish Clerk Concerns: The clerk had some concerns which were discussed and resolved. Planning Meeting on 12th June 2017. Letters have been sent to Wiltshire Council regarding the planning applications as agreed at the meeting on 12th June. Cllr Alberry advised the British Horse Society have also written a letter of objection to the proposed diversion of the bridlway at the Freeth
Cllr Alberry proposed the Ramblers Association should be contacted regarding the proposed footpath diversion at the Freeth, this was seconded by Cllr Szczesiak
Action; The clerk to contact the Ramblers Association.
Home Farm caravan: Mrs West has recently contacted the clerk and said the caravan will be moved shortly.
Parish Council Insurance update: The clerk reported that she received quotes from Community First, Came and Aon, The insurance policy has been taken out with AON on a 3 year agreement who gave the lowest quote of £231.59
Cheque signatories update: The details have been given to Lloyds Bank for updating
Kerb stone hazard: The clerk reported she has contacted Mark Perrot for an update on this work. Matt Perrott advised there has been a delay due to work commitments and annual leave. He is meeting with the contractor on site to finalize the details.
Action: Clerk to contact Matt Perrot for an update.
Outgoing Councillors – thanks for their valuable contributions. The Clerk has written to the 3 Outgoing councillors John Reis, Dave Jackson and Dave Coward to thank them for their hard work and valuable contributions. Cllr Barlow proposed their long service should be commemorated in the village. Cllr Alberry seconded this.
Action: Cllr Alberry to ask village hall committee for permission for commemoration plaques in village hall
Parish Councillors register of interests The clerk reported that all the councillors had submitted their register of interests to Wiltshire Council
Verge protectors by War Memorial Cllr Waite reported that its proving to be difficult to locate similar verge protectors to the ones already in place.
Action: Cllr Waite will continue to investigate
- 6. Parish Councillor Designated Responsibilities** Cllr Alberry distributed a revised list of Parish councillor designated responsibilities. Whilst discussing roles Cllr Alberry said 2 seats were available to the Parish Council on the Village Hall Committee.
**Action: All councillors to advise at next meeting if they have any additions to this list
The clerk will also distribute the parish councillors' member handbook which was compiled by Cllr Waite**
- 7. Formal Resolution to Authorise the Sealing of Documents** It was highlighted by Cllr Alberry that the Chair of the Parish Council should have the authority to seal documents. This was proposed by Cllr Alberry and seconded by Cllr Szczesiak

8. **Planning:** Rosemary Cottage – applications 17/05238/FUL and 17/05087/LBC replace single storey extension with new 2 storey extension, replace existing garage with new. Comments by 20th July 2017.
Councillors felt the proposed garage replacement is rather large in proportion to the cottage.
There were also concerns that builder's vehicles should not be parked on the pavement while work was in progress – both for safety and to prevent damage to the pavement.
Action: Clerk to send the comments to Wiltshire Council
9. **Hills** Cllr Szczesiak reported the appeal for the MRF at Lower Compton was upheld, despite the strong campaign by Wiltshire Waste Alliance and local residents against the appeal.
10. **Broadband** Cllr Barlow reported the Lower Compton end of the village will hopefully be completed September/October this year. The Hilmarton end will be completed approximately 9 months after Green Square Housing Association start work at Briar Leaze. Cllr Alberry is carrying out a feasibility study on several different options for the Hilmarton end.
11. **GreenSquare Housing Association** - The 106 agreement is not yet signed. Work will not start until August at the earliest
12. **Road Safety** – 40mph speed limit. HGV signage. The parish council are waiting an update on when the 40mph and village signs will be erected by Wiltshire Council. Cllr Alberry proposed the parish council should contact Richard Lewi for an update and ask if the village signs could be erected before the 40mph speed limit signs. Cllr Szczesiak seconded this.
Action: Clerk to contact Richard Lewis
Cllr Marshal and Cllr Szczesiak reported on the meeting they had with Steve Burns of Hills Waste on June 10th. At a productive meeting a process for dealing with HGVs travelling through Compton Bassett was reached.
As soon as someone sees a lorry they think is heading for Hills they need to phone Dave Smith on 07789 690735 and give the registration number of the lorry. Dave will then be able to intercept them at the weighbridge and ensure they don't repeat their trip through the village. Hills will send alter to the company to warn them and will send a copy of this to us. We will keep a register of these so we can build up a picture of how often it happens. If the lorry is also speeding we need to give that info too and report it to the police. If a lorry is caught speeding through the village by speed watch, this information needs to be passed to Hills. They will discuss it with their customer. Hills would take this very seriously and would even consider cancelling a contract.
Following the concerns raised in item 4, Cllr Szczesiak will ask if a speed watch can be carried out near no.s 14,15 & 18 Compton Bassett. in the near future and at different times and places in the village.
13. **Correspondence Received** - Alastair Muir – enquiry re planning regulations – the clerk has advised him to contact Wiltshire Council
Nicky Alberry Beacons of Light – see agenda item 16;
Planning Training events – Cllr Barnett, Cllr Reis, Cllr Marshall and the clerk are attending a planning training session on July 18th.
From the 31st July all planning applications will be notified to city, town and parish councils electronically. Councillors voiced their concerns over this due to the lack of broad band in Compton Basset. Cllr Alberry proposed the parish council contacted Wiltshire Council to Highlight their concerns. Cllr Szczesiak seconded this.
Action: Clerk to contact Wiltshire Council
Kevin Parker – grass verge; Kevin Parker contacted the parish council to advise he has levelled and reseeded the area of verge near the war memorial. The clerk has written to him to thank him.
Defibrillator training; The clerk had received correspondence from Lifesaver Technology who offer annual maintenance on defibrillators. Cllr Szczesiak pointed out the defibrillator does not belong to the parish council. Following concerns highlighted by Cllr Waite over access to the defibrillator Cllr Szczesiak advised it is now unlocked so no code is needed to access it.
Action; Clerk to arrange for a notice to go on village website advising the defibrillator is now Unlocked.

Draft Wiltshire Housing Site Plan;

Citizens Advice – Universal Credit; Air Ambulance AGM; Visit Wiltshire. Merchant Navy Day Above items circulated – no action needed.

War memorial, Laurie Waite has received notification that the War Memorial Trust will give a 75% grant towards the cleaning of the war memorial. Laurie is also working on the repair of the east side bench. Stainless steel bolts, slats and yacht varnish at a total of £66.93 are required to complete the bench repair. Cllr Szczesiak proposed the grant should be accepted and go ahead given to Laurie to complete the bench repair. Cllr Barlow seconded this.

Action: Clerk to complete the bank information required by the War Memorial Trust and give Laurie go ahead to repair bench, if possible VAT receipt for materials for bench repair to be so VAT can be claimed back by Parish Council. Thank Laurie for all his hard work

14. Finance and Accounts

- a. Bank statement £7,397.44 as at 1st June 2017, Income & Expenditure £7,165.85 as at 30th June 2017 – includes Aon insurance payment of £231.59

Internal audit report- This has been received and all is in order.

The clerk is still awaiting the external audit report from Grant Thornton

- b Invoices Clerks salary £285.44 , Anne Duffield Internal Audit £50.00

15. Annual Parish Meeting - This will be discussed at the next meeting in September

16. WWI Beacons of Lights 11.11.18 – Battle’s Over – A Nation’s Tribute – On behalf of the Lord Lieutenant of Wiltshire, Nicky Alberry contacted the parish council to ask if a beacon could be lit on the top of Starve Knoll and if the parish council would take the lead on this. Charles Reis has kindly given permission for a beacon to be lit on Starve Knoll and is happy to help organise it. Cllr Szczesiak proposed the parish council take the lead, Cllr Barnett seconded this.

Action: Clerk to register Compton Bassett Parish Council involvement and reply to Nicky Alberry.

17. Councillors Observations and items for next meeting

Date of next meeting Thursday 28th September 2017