

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 2nd August 2018

At 7 pm

Those Present: Cllr Szczesiak (PS) (Chair), Cllr Waite (EW)

Cllr Barnett (PB), Cllr Barlow (JB), Cllr Reis (CR) D. Zeitzen (DZ) (Clerk)

County Cllr Crisp (CC)

Members of the public: 2

AGENDA

1. **Apologies for absence** –Cllr Marshall
2. **Minutes** – The Minutes of the Meeting held 28th June 2018 were unanimously approved and signed by PS
3. **Declaration of Interest in items on the Agenda** – CR – Freeth Farm planning application
4. **Receipt of Public Questions** - None
5. **Actions & Matters Arising** White lines – these have been renewed at Goodenoughs Corner and at the junction with the Bushton Road.
Bench – Not yet installed due to current ground conditions
Action: CR & PS to meet to discuss
Code of Conduct & Standing orders- These have now been approved and copies are on the website. Wiltshire Council also has a copy of the Code of Conduct as requested.
Non HGV through Compton Bassett signs on A3102 – these will be erected on Monday 6th August.
6. **Planning-**
Hills - 16/05708/WCM Extraction and conveyor belt.
Footpath and bridleway diversion order Objection from Compton Bassett Parish Council
Response from Ali Roberts at Wiltshire Council. It was unanimously agreed to send a further objection to Ali Roberts. PS thanked Calne Without Parish Council for their support
Action: DZ to send letter of objection.
Dairy House, Compton Bassett 18/03001/ful (revised) Construction of loose school, all weather surface and change of use of land from agricultural to equestrian. Objection from Compton Bassett Parish Council- This has now been approved with conditions
Benson Hall, Compton Bassett 18/05534/FUL Replacement of existing concrete-asbestos panels on main roof with Kingspan panels- comments by 7th August- It was unanimously agreed the roof needs replacing and there were no concerns over the type of material to be used. However councillors felt perhaps a colour more in keeping with the surrounding buildings would be more appropriate
Action: DZ to send comments to Wiltshire Council
Inhabited container – This had been reported to the Enforcement Officer at Wiltshire Council, awaiting update
Manor Farm, Compton Bassett 18/07303/TCA Fell 2 ash trees – comments by 23rd Aug parish councillors to send comments to DZ
7. **Clerk's salary** PS proposed the clerk's salary scale should be CP19, £10.107 per hour and back dated to April, this was unanimously agreed.
PS proposed a one off payment of £120 be paid to the clerk towards phone bill etc. This was unanimously agreed.
8. **General Data Protection and ICO.** To comply with GDPR, Compton Bassett Parish Council is now registered with the ICO. A copy of the certificate is on the village website
9. **Feedback from meetings** The Communications committee had a very good meeting. A press release is being produced on the new 40mph signs. "40 is the new 60"
Village Hall – PB advised the finance is now in place for the new roof for the village hall.
GreenSquare Housing –PS advised the enabling work at Briar Leaze is due to start in September
10. **Emergency plan** – The subcommittee is working on the emergency plan and hopes to have completed by the next meeting.

11. **Great War Memorial Team Donation.** The Parish Council has been asked for a donation of £300 to support the Great War Events in Compton Bassett. It was unanimously agreed to make the donation of £300.
12. **CBPC Members' Handbook and Risk Assessment** DZ is working on updating the CBPC handbook and it should be completed by our next meeting. The 2018 Risk Assessment has now been approved and updated in the handbook.
13. **Annual Parish Meeting 2019** The Parish Council have been very fortunate in securing the CEO of Wiltshire Wildlife Trust, Dr Gary Mantle to give a presentation at the 2019 Annual Parish Meeting. This will be held on Wednesday 22nd May 2018.
Action: DZ to contact Dr Mantle to confirm date
14. **Correspondence Received:** Calne Without Parish Council- giving their support to Compton Bassett Parish Councils' objections to Hills Planning Application for the Freeth, Wiltshire Council – update on changes to recycling from 30th July.
Wiltshire Warm & Safe **Action: JM & EW to investigate.**
War Memorial Garden team – request for shed and donation towards lawn mower and gravel- to be discussed as agenda item at next meeting
15. **Finance and Accounts**
 - a. Bank statement as at 5th July 2018 £7,779.60 Income & Expenditure as at 2nd August 2018 £7,709.60 (includes 19th July ICO cheque £40, 1st Aug £30 website)
 - b. Invoices Clerks salary £115.96 , ICO £40 (already paid), JAM Design & Printing £75.00 (newsletters) Great War memorial team £300 – cheque to EW
16. **Lansdowne Monument** –The parish council has been contacted by CHAMPS, a group putting pressure on the National Trust to survey, cost and produce a timetable of works to renovate the monument asking for their support. It was unanimously agreed to support the group.
17. **Village Pond** – CR advised he does not own the pond. Unanimously agreed to ask parish steward if he will tidy the bank in front of the pond and possibly paint the railings.
Action: PB to discuss with parish steward on next visit
18. **Councillors Observations** JB advised the new National Planning Policy Framework has now been published and would like clarification on how this will affect the status of the neighbourhood plan.

JB requested that in light of GDPR it be minuted that the provision of a suitable laptop and printer for the clerk to be discussed at the precept meeting in November. At present the clerk is using her own laptop and printer

Christmas lights for the village to be discussed at the next meeting

Meeting closed at 8.45pm

Date of next meeting Thursday 20th September