

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 3rd May 2018

At 7.30 pm

Those Present: Cllr Szczesiak (PS) (Chair), Cllr Waite (EW), Cllr Marshall (JM)
Cllr Barnett (PB), Cllr Barlow (JB), Cllr Reis (CR) D. Zeitzen (DZ) (Clerk)

Members of the Public - 4

AGENDA

1. **Apologies for absence** – County Cllr Crisp
2. **Chairman's Report** – Compton Bassett Parish Council's standing orders state that the outgoing chair will chair the meeting until the new chair is elected, this is also covered by the 1972 act sub section 15(2) and 15(3) in respect of Parish Councils. More information can found under the legal topic note LTN5 of the National Association of Local Councils. Parish, Town and Community Council Meetings. It also it is the duty of the outgoing chair to give a report on the activities of the Council for the preceding year.

Hills Group has kept the Council busy again this past year. The waste recycling faculty was refused planning and then went to appeal. Hills won the appeal but Wiltshire Waste Alliance took it to a judicial review, the result for this due any time now. In the mean time a new set of plans have been submitted which if approved the recycling will move to the old concrete factory on the other side of the site with a road across the existing landfill. The Freeth farm planning application for conditions for sand extraction and a conveyor to move the sand is still undecided.

I would like to thank Councillor Jane Marshall applying for and getting the grant for installing the 40 mile restriction signs which saved the Parish a great deal of money

.Lastly I would like to thank all the Councillors for their support this last year and a special thanks to Diane for hers.

3. **Election of Chairman** plus signing of acceptance of office – PS received a written nomination for the role of Chair from CR. This was seconded by PB and unanimously agreed by all. **The Chair (PS) signed his declaration of acceptance of office before the Proper Officer of the Council (Clerk)**
4. **Election of Vice Chairman** plus signing of acceptance of office – JM received a written nomination for the role of Vice Chair from PS. This was seconded by EW and unanimously agreed by all. **The Vice Chair (JM) signed her declaration of acceptance of office before the Proper Officer of the Council (Clerk)**
5. **Councillors Roles and Responsibilities** - To be discussed at meeting on June 28th
6. **Minutes** –The minutes of the Meeting held 8th March 2018 were unanimously agreed and signed by PS
7. **Declaration of Interest in items on the Agenda** - None
8. **Receipt of Public Questions** Several residents voiced concerns over the planning application at Dairy House. A concern was also raised over obstructions caused by parked cars.
9. **Actions & Matters Arising** : a) Light pollution – no issues at present b) website training DZ completed refresher training in March, this will be repeated every 3 months
10. **Audit 2017/18** – Internal Audit – This has been completed by the internal auditor Anne Duffield
11. **Audit 2017/18** – The Annual Governance Statement was unanimously approved and signed by PS and DZ
12. **Audit 2017/18** – The Annual Accounting Statement was unanimously approved and signed by PS and DZ

- 13. Audit 2017/18 – The** Certificate of Exemption was unanimously approved and signed by PS and DZ

Action: DZ to send Certificate of Exemption to the external auditors and post the relevant audit paperwork on the village website

- 14. Planning- Hills –** It was unanimously agreed to object to the Freeth Farm sand and gravel application 16/05464

Action: DZ to send objection letter to Wiltshire Council

Compton Farm, Compton Bassett 18/02880/TCA work to trees in a conservation area
Comments by 16th April – no objections from Compton Bassett Parish Council –Approved 17.04.18

Dairy House, Compton Bassett 18/03001/FUL Construction of loose school, all weather surface and change of use of land from agricultural to equestrian. Comments by 10th May

After discussion it was unanimously agreed to object to the application.

Action : DZ to send objection letter to Wiltshire Council

- 15. Clerk appraisal** JM circulated appraisal forms to all the parish councillors and a self appraisal form to DZ for completion

Action: Forms to be returned to JM by 28th May. JM and PS to meet with DZ for appraisal on 4th June

- 16. General Data Protection** PS, JB and DZ attended a recent training session at County Hall. The Parish Council are actively working on compliance with the new regulations. All agreed a sub committee should work on this. The committee will consist of PS, JM, JB and DZ

Action: Sub committee to report back to Parish Council at next meeting

- 17. Website contract –** This will be discussed at a future meeting.

- 18. Feedback from meetings**

Broadband (JB) Having resolved the installation of SFBB in the part of Compton Bassett served by the Calne exchange up to house number 50. We have lobbied Wiltshire Council to ensure the rest of the village serviced by the Hilmarton exchange will also have access to SFBB within a reasonable time frame. We have gained agreement on the following : In spite of a failure by their supplier to confirm dates, it has been agreed in writing that Gigaclear will install SFBB in the portion of the village serviced by the Hilmarton exchange between November 2018 and March 2019. This time frame will only slip if there are unforeseen engineering challenges. Regarding a contribution from Green Square towards funding: Wiltshire Council have made it clear that the funding cannot be used to speed up the building of the new network or switched to fund another provider. Should a community funded solution be adopted then Wiltshire Council will withdraw their offer to fund the Gigaclear initiative which has been costed on the basis of the funding solution as presented by Gigaclear.

Annual Parish Meeting (EW) The Wessex Downs presentation was enjoyed by all and the meeting received positive comments. Several villagers have suggested the phone box should be moved and rather than used as a book exchange be put to a different use. This will be looked in to in the coming months. Disappearing verges are a concern to villagers.

Action: Look at possibility of moving phone box and different use. Continue work on traffic management.

CATG Meeting (JM) The HGV signs are due to be installed on the A3012 in late June. The 40 mph signs are due to be installed in the village late June/early July. There have been concerns in the village about the disappearing white lines in the middle of the road at Goodenough Corner. Wiltshire Council are currently only working on white stop lines at junctions, there is currently a back log which has built up in the bad weather. JM has reported the problem on the My Wiltshire App. PS thanked JM for all her hard work in securing the substantial grant towards the 40mph signs.

Action: PS will liaise with chair of Hilmarion PC over white line to junction towards Bushton

Calne Area Board – JM unable to attend next meeting on 29th May. JB will attend

25th October PC meeting JM advised the archaeological talk by Professor Andrew Reynolds will be held on Thursday 25th October. It was unanimously agreed to change the date of the PC meeting to Wednesday 24th October

Start time of PC meetings It was unanimously agreed to change the start time of PC Meetings from 7.30pm to 7pm, commencing with the next meeting on June 28th.

- 19. Emergency plan** The village emergency plan needs to be updated. JM suggested the parish council formed a subcommittee to do this. EW, PB, CR and JM will be on the committee,

The Parish Emergency Assistance Scheme will also be discussed by the subcommittee

Action: Sub committee to report to Parish Council at next meeting

- 20. Correspondence Received:** April Highways letter, PFK Littlejohn –Auditors with details for 2017-18 audit, Wilts Council CIL payments requesting bank details, Wilts Council waste services update-collection of waste from village halls etc , Bobby van newsletter Villager has contacted the parish council with concerns about over hanging trees from Home Wood

Action; DZ to contact manager of property

Email received from villager concerned over condition of road by their property

Action: PS will visit resident. DZ will contact parish steward

21. Finance and Accounts

- a. Bank statement as at 03.04.18 £3,883.82 Income & Expenditure as at 03.05.18 £8853.82 (£5,000.00 precept credit 27.04.18, £30.00 debit 01.05.18), unanimously agreed
Precept £5,000– this has been received and banked

b Invoices Clerks salary £285.44 stationery £17.76, E Waite £32.38, Hire of Benson Hall £153.75 All approved

- 22. Commemorative Bench** Brackets are required to secure the bench

Action: CR will source the brackets

23.. Councillors Observations

Meeting closed at 9.30pm

Date of next meeting Thursday 28th June 2018 7pm