

# Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 7<sup>th</sup> March 2019

At 7pm

**Those Present:** Cllr Szczesiak (PS) (Chair), Cllr Marshall (JM) (Vice Chair) Cllr Barnett (PB), Cllr Barlow (JB), Cllr Reis (CR), County Cllr Crisp (CC), D. Zeitzen (DZ) (Clerk)

Tony Horseman, Fiona Hull, Jo Curson, Abbie Osborne

## AGENDA

1. **Apologies for absence** – Laurie Waite
2. **Minutes** – The Minutes of the Meeting held 24<sup>th</sup> January 2019 were unanimously approved and signed by PS
3. **Declaration of Interest in items on the Agenda** – PS re GreenSquare Group development at Briar Leaze
4. **Receipt of Public Questions** – None
5. **Fiona Hull, Development Project Manager, GreenSquare Group Update on Briar Leaze** with Jo Curson, Head of Development answered the following questions:
  - 1) What are the expected time lines for the Briar Leaze project to start and end?** Although pre demolition work is in progress, all legal agreements need to be in place for driveways and garages. The pre commencement planning permission needs to be in place and all batworks completed. Once started the build should take 12 – 15 months.
  - 2) What do GreenSquare expect to be the impact on traffic coming through the village?** No more than 8 contractors vehicles and vans on site at a time. The Parish Council requested that all construction vehicles enter and leave the village from the North side, with the possibility of a sign to direct traffic leaving the site to the right. Fiona and Jo said this will be looked in to.
  - 3) Are there any plans for improved infrastructure once they have finished the project (roads, drainage etc)** GreenSquare will resurface the access road into Briar Leaze when development is complete and make good an area of pavement. The existing sewer can accept the sewage and a new drain will take the surface water.
  - 4) Is there any forecast noise pollution during the construction phase, if so what?** The groundworks at the start of the works will be the most noisy.
  - 5) What are the start and finish times of the labour on site , and will they be working 6 days a week?** Monday to Friday 7.30am to 6.00pm, winter months finish at 4pm. Saturdays 8am til 1.30pm. No Bank Holiday working permitted. No work outside of these hours.
  - 6) Compton Bassett Neighbourhood Plan Design Statement Policies Ref DSP9 Street lighting and flood lighting in the open countryside will be discouraged for all new developments, please confirm that this and all of the Design Statement policies will be adhered to.** No street lighting is proposed.  
PS thanked Fiona and Jo for attending. It was agreed they will attend the meetings in June, August and September. GreenSquare confirmed that they were not invited to contribute to a village meeting convened before Christmas, JB wished it recorded that he felt it was an opportunity missed that they had not attended but understood that it was outside of the control of the Parish Council.
6. **Abbie Osborne PCSO Calne** – Abbie explained she is one of a team of 3 covering Calne and surrounding villages with Nicole Shepherd and Mark Cook. Abbie explained they are always available to deal with any queries. She said residents should be aware there have been rogue traders working in the Calne area. When the construction work starts in Briar Leaze the team will increase patrols in the area. One of the team will attend the parish council meeting in June. PS thanked her for attending the meeting.
7. **Parish Councillor Vacancies-** Co-option of Laurie Waite and Tony Horseman, Laurie Waite is unable to attend a parish council until June when he will be co opted as a parish councillor. Tony Horseman signed the declaration of acceptance of office this was witnessed by PS who welcomed him to the Parish Council.

8. **Actions & Matters Arising** – Bridleways signs- Stephen Leonard of Wiltshire Council advised the Parish Council will need to purchase their own plastic signs to erect at the approaches to the bridleways. It was unanimously agreed to erect signs if this could be done in co-ordination with Cherhill Parish Council erecting signs their end at the same time. **Action:** DZ to contact Cherhill Parish Council  
Phonebox – The Parish Council has received the £1,000 donation from the anonymous donor, for which they are extremely grateful. This money will be used to refurbish the box and re site near the bus shelter. **Action:** CR, JB & PS to co-ordinate this. CR has offered to move the phone box  
Emergency plan. This has now been completed by JM and CR and was unanimously approved.  
Members' handbook. The updated handbook has been printed and a copy was given to each parish councillor.
9. **Planning-**  
Hills - 16/05708/WCM Extraction and conveyor belt and Footpath and bridleway diversion order Objection from Compton Bassett Parish Council - ongoing  
Briar Leaze 18/10188/VAR Variation of conditions 2,5,6,10 and 11 comments by 20<sup>th</sup> Dec 2018 Parish Council comments submitted – ongoing  
White Horse Inn Compton Bassett 18/11209/FUL Retrospective permission for erection of a wooden storage shed. No objections from Parish Council Approved  
56 Compton Bassett 19/00406/FUL Erection of timber framed, timber clad single room pottery studio in garden. No objections from Parish Council  
Annexe Turnpike Lodge, Goodenoughs Corner, Compton Bassett 18/12099/FUL Proposed change of use of self-contained dwelling with parking and garden. Parish Council unanimously agreed to request the self contained is ancillary.  
The Pippins, 35 Compton Bassett 19/00688/TCA 25% crown thin to sycamore tree. No objections from Parish Council – Approved by Wiltshire Council  
The Pippins, 35 Compton Bassett 19/01366/FUL Single storey rear extension with associated internal and external works Comments by 12<sup>th</sup> March 2019. No objections from the parish council. **Action:** DZ to advise Wiltshire Council
10. **Correspondence Received:** Gigaclear – Stephen Harris Community Engagement Manager It was unanimously agreed to invite him to the next parish council meeting to give an update on the broadband situation for Compton Bassett. **Action:** DZ to contact Stephen Harris.  
Electoral register DZ has received the updated copy  
Great British Springclean 22 March – 23 April 2019 **Action:** JM to discuss with resident and get Springclean organised.  
Stephen Leonard Bridlways signs –see matters arising  
SSEN Mel Grace – details on short presentation available – will be attending next parish council meeting
11. **Donation to PCC re Villages Magazine** – It was unanimously agreed to make a donation of £200 and to raise the cheque at this evening's meeting.
12. **Finance and Accounts**
  - a. Bank statement as at 04.03.19 £6,578.69 Income & Expenditure as at 07.03.19 £6,578.69, both unanimously approved.
  - b Invoices Clerks salary £151.61p Payroll £60.00 for year 2018-19 Kennet Print £40.00 Handbooks Compton Bassett PCC £200.00 donation . All unanimously approved and signed. towards Villages Magazine
  - c Precept – this will be received in April
13. **Annual Parish Meeting** JM and JB are working on the agenda. JB to contact Dr Gary Mantle to confirm how long his presentation will be. JM will organise wine and nibbles. JB to organise newsletter to advertise the meeting.
14. **Internal Auditor 2018-19** –It was unanimously agreed to appoint Anne Duffield as internal auditor for the year 2018/19
15. **Dates of meetings May 2019 – March 2020** The proposed dates for these meetings were confirmed,
16. **Clerk's Annual Appraisal** JM will distribute the appraisal form for parish councillors to complete. PS and JM will meet with DZ to discuss in April.

**17. April Newsletter** – This will be produced by JB and will give details of the Annual Parish Meeting

**18. Communications** – see item 17

**19. Councillors Observations** PB advised the parish steward is currently on sick leave but temporary cover will be put in place. Councillors thanked CR and a member of his staff for the great work they have done on uncovering the pond.

**Date of next meeting Thursday 16<sup>th</sup> May Annual Parish Council Meeting 2019**  
**Wednesday 22<sup>nd</sup> May Annual Parish Meeting 2019**

**Meeting closed at 9pm**