

# Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 5<sup>th</sup> March 2020

At 7pm

**Those Present:** Cllr Szczesiak (PS), Cllr Marshall (JM) (Vice Chair), Cllr Waite (LW), Cllr Horseman (TH), Cllr Reis (CR), Cllr Barlow (JB), Cllr Barnett (PB) County Cllr Crisp (CC), D. Zeitzen (DZ) (Clerk)

No members of the public attended

## AGENDA

1. **Apologies for absence-** None
2. **Briar Leaze development update Peter Crouch** – Plots 3 & 4 were handed over on 14 February 2020, plots 5 & 6 are due to be handed over in April and all the development should be finished by 2<sup>nd</sup> week of June. PC apologised over the mess caused by the groundworks but all this will be made good. Damage has been done to the for sale and funding sign by an unknown vehicle, the sign will now have to be replaced at a cost of £1,200. The ground water drainage has been completed, the man hole cover is to be replaced. Wessex Water inspectors will then sign this work off.
3. **Minutes** – The Minutes of the Meeting held 30<sup>th</sup> January 2020 were unanimously approved and signed by PS
4. **Declaration of Interest in items on the Agenda** - None
5. **Receipt of Public Questions** – None
6. **Actions & Matters Arising** : Phonebox LW advised GreenSquare groundworkers had kindly offered to move the phone box but this hasn't yet be done. **Action: PS to speak to groundworkers**  
White lining by Church JM advised Matt Perrot, Highways engineer had been out to the village see item 17  
Village archives LW has written to Wilts & Swindon History Centre to see if they would store the village archives. LW proposed a stand alone village archives website is set up with the records digitally stored on it. Once set up the parish council to take over future jurisdiction and costs on maintaining it. JM Proposed this should go ahead, PS seconded this and all unanimously agreed.  
Overgrown bush by bus shelter PS has cut this back  
Gullies and Verges see item 17
7. **Planning-**  
Hills - 16/05708/WCM Extraction and conveyor belt and Footpath and bridleway diversion order Objection from Compton Bassett Parish Council – ongoing.  
20/00526/FUL Boundary fence The Old Post Office Compton Bassett – objection lodged by the parish council
8. **Annual Parish Meeting 2020** To be held on Wednesday 29<sup>th</sup> April 2020, talk by Richard Ricketts, editor of Bee Craft magazine. Doors will be open at 6.15pm meeting to start at 6.30pm Updates on NHP, road repairs etc. Nibbles and wine after close of meeting.  
**Action: JM to circulate draft agenda to parish council. JM to purchase refreshments**
9. **Gigaclear** – Some residents still having problems getting allocation of pots. Parish Council are dissatisfied with Gigaclear's performance and response to their complaints. **Action: JM to circulate draft email to councillors for DZ to send to Gigaclear.**

**NHP Review** PS, JM, LW & JB to hold meeting next week to discuss the outcome of the review

In response to observation made at the previous meeting that three councillors had not followed the appropriate process of consultation prior to meeting with Wiltshire Council as stated in the Parish Council handbook, JB wished to make it clear that as the person instigating the meeting with Wiltshire Council he found it immensely helpful hearing from

experts and that 40% of the Parish Council had attended. He said that the handbook is supposed to be there to help us be more effective in serving the community not restrict us. He said our management of the review process was flawed and in future if we are going to respect the interests of the whole community we need to do better. He hoped that the new Neighbourhood Review group will pick up some of these points at our first meeting

(Item 10 approved minutes of Compton Bassett Parish Council meeting held Thursday 30 January 2020 :The Chair pointed out that a meeting with Wiltshire Council planning department held in December which three parish councillors attended, did not follow procedures laid out in the parish councillors hand book, "The Role of the Parish Councillor" Any future meetings should be approved by informing the clerk and getting approval of the full parish council before taking place. The only exceptions being if attendance of the meeting comes under their own role and responsibility within the parish council e.g. CatG , Area Board.)

- 10. Feedback from meetings:** Next Area Board meeting to be held Tuesday 10 March 2020, JB to attend.  
Hills Liaison Meeting attended by PS & PB, tour of new recycling plant which was very interesting. In future just glass and bagged textiles are to be put in black recycling boxes, Paper, tins and other items previously put on recycling box now to be put in bins with cardboard and plastic. New dates of collections can be found on Wiltshire Council website. Hills' inner relief road is now completed, it is solely for the use of Hills' lorries . Any HGVs using Compton Bassett as a short cut to Hills should be reported to Hills giving the number plate and names of company to Hills who are now using automatic number plate recognition.  
It has been brought to the attention of the parish council that 1) Rubbish from the landfill site is blowing on to the cycle path and farmland to the north of the site 2) Very bright lighting is left on overnight, every night at the old concrete site. After discussion it was unanimously agreed the parish council will email their concerns over these 2 issues to Hills and also contact Sustrans and the Environment Agency. **Action: DZ to send emails**
- 11. On Line Banking** PS has spoken with Lloyds Calne and it's relatively easy to set up a safe system for the parish council to use on line banking. 2 councillors with the authority would be able to authorise payments raised by DZ. JM proposed this system is adopted, TH seconded this and it was unanimously approved. **Action: DZ to follow up.**
- 12. Meeting Dates April 2020 – March 2021** DZ had previously circulated a list of proposed dates for meeting. These were unanimously agreed and will be put on the website. **Action: DZ to send Adrian Elmer for website**
- 13. Correspondence Received:** Chris Morris Gigaclear see Item 9,  
Wiltshire On Line team see item 9,  
Hills Liaison Committee Meeting see item 10  
Crimestoppers Noted  
Wiltshire News Recycling collection changes Noted  
Highways newsletter Noted  
Development Management website issues planning applications Noted  
Updated electoral register Noted  
Wilts Council Operational Flood Working Group News Noted
- 14. Finance and Accounts**
  - a. Bank statement as at 3 Feb 2020 £8,889.72, clerk salary Jan £211.40, Website 1<sup>st</sup> March £30.00 not cleared  
Income & Expenditure as at 4<sup>th</sup> March 2020 £8,648.32
  - b. Invoices Clerks salary £147.98, Pay roll £60.00  
Bank statement, income and expenditure and invoices all unanimously agreed.  
Cheques raised and signed.
- 15. Communications –** Parish Council newsletter will be sent to Kennet Print for printing shortly. **Action: LW to circulate draft for approval to parish councillors next week.**
- 16. Traffic Calming** Matt Perrott, Wiltshire Council Highway engineer met with PS and JM to review the state of the road through the village. It was agreed £10,000 would be spent by Wiltshire Council on repairs to roads/signage and the parish council would like to minute their gratitude for this. The funds will be used by Wiltshire Council to repair some pot holes,

supply new furniture signage and chevrons on Church Corner with new white lining. The gullies will be cleared to clear the water that is running across this part of the road. Small areas of the road will be resurfaced between the Benson Hall and Manor Farm. The road gullies on the hill past the alms cottages will be jet washed to stop flood water running down the hill. Repair of verges is on the Wiltshire Council list. The road will be closed for some of the work to be carried out, so will not commence for at least 3 months.

Residents can apply to Wiltshire Council to put markers on their verges within the 30mph, there is a charge of £15 per marker. The Parish council recommends that residents in the 40 mile stretch should get advice from Wiltshire Council

JM raised the possibility of purchasing 50 x 30mph and 50 x 40mph wheelie bin stickers to circulate to residents. CR proposed the stickers should be purchased, JB seconded this and all unanimously agreed. **Action: DZ to order stickers**

17. **Emergency Plan** JM will update the section on pandemics in light of the coronavirus. Any one who has to self isolate and has concerns over food supplies etc can contact PS
18. **2020 Running Club Event** This will take place on Sunday 31 May 2020. 300 people are expected to take part in the run. The morning will raise funds for charities and worthy causes, and includes dog agility club. Bacon butties and other refreshments will be on sale.
19. **First Aid Course** North Wilts Training are holding a 4 hour course, 2hrs on 24 March followed by 2 hours on 31 March. Total course for the hour course £70 per head. If you are interested in attending please contact JM.
20. **Councillors Observations** The Wiltshire Bobby Van Trust are holding a Stay Safe On Line free drop in session in the village hall on Tuesday 7 April from 10am -12noon for anyone over 60 or over 18 registered with a disability. Its a chance to learn basic practical skills, get cyber and scam prevention advice and ask questions. Refreshments will be served. If you would like more information please contact JM.

**Meeting closed at 8.50pm**

**Next meetings:**

**Annual Parish Meeting Wed 29<sup>th</sup> April 2020 with talk by Richard Ricketts editor of the National Bee Magazine**

**Annual Parish Council Meeting Wednesday 20<sup>th</sup> May 2020**