

**Minutes of the Annual Meeting of Compton Bassett Parish Council  
Held on Wednesday 11 May 2022  
At 6.30 pm in the Benson Hall**

**Those Present:** Cllr Szczesiak, Cllr Reis (CR), Cllr Barlow (JB), Cllr Waite (LW)  
Cllr Spencer (HS), Cllr Barnett (PB) D. Zeitzen (DZ) (Clerk),

**AGENDA**

**1/22 Apologies for absence** County Cllr Ashley O'Neill (AN)

**2/22 Chairman's Report and welcome to Parish Councillors and County Councillor** – See attachment at end of minutes.

**3/22 Election of Chairman** Before the meeting DZ received a written nomination for PS from each of the other 5 councillors. JB proposed PS, PB seconded, unanimously agreed.

**4/22 Election of Vice Chairman** Before the meeting DZ received a written nomination for CR from each of the 5 other councillors. PS proposed CR, LW seconded, unanimously agreed.

**5/22 Councillors Signing of Acceptance of Office**

PS signed the acceptance of office  
CR signed the acceptance of office

**6/22 Minutes** – The minutes of the Meeting held 24th March 2022 were unanimously approved and signed by PS – circulated before the meeting

**7/22 Declaration of Interest in items on the Agenda** CR declared an interest in planning applications PL/2022/03282 & PL/2022/0315 Street Farm, Compton Bassett SN11 8RH LBC

**8/22 Receipt of Public Questions-** None

**9/22 Audit 2020/21** – The Internal Audit report from the internal auditor has been circulated to councillors and the internal audit document has been signed by the internal auditor. Due to family commitments the internal auditor is standing down so a new internal auditor will have to be appointed for next year.

**10/22 Audit 2020/21** -Approve and sign Annual Governance Statement. PS proposed approving and signing The Annual Governance Statement. It was unanimously approved and signed off.

**11/22 Audit 2020/21** – Approve and sign Annual Accounting Statements–PS proposed approving and signing The Annual Accounting Statements. This was unanimously approved and signed off.

**12/22 Audit 2020/21** –Certificate of Exemption.  
PS proposed approving and signing The Certificate of Exemption. This was unanimously approved and signed off.

**Action:** Clerk to complete audit and submit relevant documents to external auditors

Documents 9-12 emailed to councillors before meeting

**13/22 Finance and Accounts**

- a. Bank statement and Income & Expenditure balance as at 10 May 2022 £15,605.69. Precept of £7,000 received from Wiltshire Council

b Invoices Clerks salary £153.40 , HMRC £8.60 , Internal Audit £60.00, Walc subscription £100.28, Grass cutting £60.00 , SID – invoice not yet Received.

All above unanimously approved. **Action:** DZ to set BACS up, LW to release

Documents item13 emailed to councillors before meeting

**14/22 Matters Arising** Parish Steward Visits re PB, the steward carried out some grass cutting on his last visit, there will be no visit in May and the new programme for the summer has not yet been released.

Light Pollution no change, **Action:** CR will contact Hills.

Community Governance Review ongoing

Emergency Plan HS has updated this, for approval at next meeting.

Village signs Re instatement of 2 signs at Freeth Corner and re standing of wonky 30mph sign at entrance of village are in Wiltshire Council system to be carried out.

Road surface no major road surface work in near future.

### **15/22 Planning**

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE Removal of Existing conservatory & single storey extension. New single storey orangery & Two storey extension to rear elevation. Internal alterations to existing building. Adjustment to existing raised platform. New storm porch to the side elevation.

Comments by 23 Dec 2021. Comments submitted to Wiltshire Council

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE additions Alteration to front garden to accommodate turning area for car. Addition of Juliet balcony – comments by 01.04.22 **Action:** Clerk to chase up planning officer for response to email sent 29.03.22

PL/2022/02029 Old Laundry, 48 Compton Bassett, Calne, Wiltshire, SN11 8RH Renovation and extension to existing cottage No comments from Parish Council

PL/2022/02289 Manor Farm, Compton Bassett SN11 8SW fell white poplar tree No comments. Application approved

16/05464 and 16/05708 Hills applications have been approved but cannot start Until certain work and conditions are met. JB proposed sending letter to Jason Day asking to see sign of plans and conditions. Seconded by PB and Unanimously agreed and letter sent. DZ has now had an acknowledgement from Jason Day of the parish council letter

PL/2022/02255 Old Hangars, Yatesbury Development

Conversion and refurbishment of listed Officers Mess to form three residential dwellings. Conversion of curtilage listed Teaching Block and Lecture Hut into four residential dwellings, Squash Court and Hostel into ancillary domestic buildings. Demolition of structures. Erection of 36 new build residential dwellings with: associated landscaping; tree works; site drainage; access road improvements; vehicle and cycle parking; pedestrian and cycleway improvements; ecological enhancements; and associated infrastructure and engineering works. Works to Grade II\* Listed Hangar 02 to facilitate B8 storage.

Comments by 11.05.22. Comments objecting to application submitted to Wiltshire Council.

PL/2022/02683 Theils End, 4 The Breach, Compton Bassett SN11 8SN Single Storey side extension Comments submitted by Parish Council

CR explained details of the planning applications for Street Farm to the parish Councillors, CR then left the hall. Councillors discussed the application fully and

have no comments on it for Wiltshire Council.  
CR was then called back to the hall for the rest of the meeting.

PL/2022/03282 & PL/2022/03158

Street Farm, Compton Bassett SN11 8RH LBC Internal & external alterations to the farmhouse, including new staircase & the addition of 1<sup>st</sup> floor link structure to rear courtyard to create single family home Comments by 26.05.22 No comments from Parish Council

It has been brought to the attention of the Parish Council that No 49 Compton Bassett is using an outbuilding as a self contained dwelling that is being let out, to be passed to Wiltshire Council Enforcement for investigation.

Grooms House, Lower End Farm after receiving correspondence, the Parish Council believes a letter generated to this address is an anomaly on Gigaclear's Database.

Traffic mirror Rodwell Farm PS has spoken with the owner and the highways engineer, it was established that the mirror is on highways land, if not removed within 2 weeks, highways will issue an enforcement notice for the removal.

**16/22 Correspondence** Covid updates, 2022 Resilient Communities Fund SSEN closing date 1 June 2022, WALC newsletter, Wiltshire Police recruitment campaign, North Wessex Downs AONB, NHP Support programme 2022-23, Wilts Council update all noted

Stay Safe on-Line Drop-in session- possible interest in this workshop to be Gauged.

**17/22 Traffic Mirrors Policy** The draft policy was unanimously approved. The policy will now be added to the parish council standing orders. Compton Bassett Parish Council do not believe it appropriate to have traffic mirrors in a conservation area, they are unsightly and distracting. Compton Bassett Parish Council strongly advise against traffic mirrors and would object to any applications for traffic mirrors.

**18/22 Feedback from meetings** LW and PB VHC Meeting, broadband has now been installed in the village hall and a card reader will be purchased for transactions to be carried out at the hall. The VHC is looking into purchasing a ride on lawn mower for cutting the grass surrounding the hall. £12,000 in grants has been secured to overhaul the playground surface and equipment. Work has now started on repairing the shed at 18 Compton Bassett  
JB met with our local MP James Gray at a recent lunchtime Parliamentary reception, JB informed him of Hill's recent appeal to the Secretary of State. He was unaware of this and offered to meet with the parish council to talk it through. PS CatG is now LHFig, at the recent meeting there was a long list of requests for improvement works, priority is now given to major improvements. An assessment on Compton Bassett request for extension to 40mph will be carried out in the next few weeks.

**19/22 Traffic Consultation** On going

**20/22 SID** LW The SID has now been installed in the village. Traffic speed is being monitored.

**21/22 Rights of Way** LW A survey of Compton Bassett Rights of Way has been completed, collated by Peter Alberry from volunteers who walked and reported their results; this was originally instigated by the North Wiltshire Wardens. The info is correct as of October 2021, so may not be completely up to date. 15 local parishes were asked to survey their RoWs, only 2 completed them (Compton Bassett and Avebury).

**22/22 Clerk Appraisal Action: JB to meet with DZ**

**23/22 Fire at Hills, Lower Compton Landfill** No response has been received from Hill's to letter emailed to them on 29.04.22 **Action: Clerk to chase response**

**24/22 Defibrillator training** HS reported a training session for up to 25 people will cost £250, the Parish Council will gauge interest in this and if enough people are interested a session will be organised. A free utube video is also available on line for people to watch.

**25/22 Communications Action: JB and LW to produce newsletter in next couple of weeks.**

**26/22 Councillors Observations** Wessex Water will be carrying out works in village on 15 June, possible traffic lights and delays.  
Decision on temporary diversion order footpath and bridleway No 5 CBA 55 postponed

**Close of meeting**

**Followed by Annual Parish/Community Meeting**

### **Chairs Report May 2021 – May 2022**

Compton Bassett Parish Council standing orders state that the outgoing Chair will chair the meeting until the new chair is elected. This is also covered by the 1972 act sub section 15 (2) and 15 (3) in respect of Parish Councils. More information can be found under the legal topic note LTNS of the National Association of Local Councils, Parish, Town and Community Council Meetings.

Also, it is the duty of the outgoing chair to give a report on the activities of the Parish Council for the preceding year.

We had around a dozen planning applications in the last year mostly for tree or hedging etc, we also attended a Wiltshire Council Strategic Planning Committee meeting on 14<sup>th</sup> July last year, objecting to planning conditions for sand extraction at Freeth Farm. We asked for the conveyor to be enclosed and the bund moved further away from the residents' properties, it was requested at the meeting that continuous dust and noise monitoring schemes should be in place. These conditions have now been sent to Hills 9 months after that meeting. Hills has responded by appealing the conditions to the Secretary of State.

We welcomed a new councillor when Hailei Spencer was co-opted on to the Parish Council, Hailei has taken on the responsibility of Health and Welfare for the parish which includes looking after the defibrillator which is now attached to the phone box.

We also welcomed our new county councillor Ashley O'Neill.

We put a request to the Calne Area Transport Group for the speed restriction signs to be moved. This was approved by the Area Board. We are awaiting an assessment to be carried out by Wiltshire Council. If the assessment is successful, we will have speed restrictions covering the whole village.

The Parish Council have now purchased a speed indicator device. The SID is now in operation, situated on the 30mile sign near the village hall.

In August, a Lock-Down break out party was organised by Julian Barlow and Laurie Waite. It was a great success in bringing the village together post pandemic. Many thanks to you both.

Finally, I would like to thank all of the councillors for their continued and sometimes thankless hard work for the Parish of Compton Bassett. Also, a big thank you to our clerk, Diane for her support and dedication this year.

Cllr Pete Szczesiak Chair Compton Bassett Parish Council May 11 2022

**Date of next meeting: Thursday 23 June 2022**

