

**Minutes of the Meeting of Compton Bassett Parish Council
Held on Thursday 13 Jan 2022
At 7 pm in the Benson Hall**

Those Present: Cllr Szczesiak (PS) (Chair), Cllr Reis (CR) (Vice Chair)
Cllr Waite (LW), Cllr Barlow (JB), Cllr Spencer (HS), Cllr Barnett (PB)
D. Zeitzen (DZ) (Clerk),

AGENDA

145/21 Apologies for absence: County Cllr O'Neill (AN)

146/21 Minutes – Minutes of the Meeting held 10 Dec 2021 were unanimously approved and signed by PS
Circulated before the meeting

147/21 Declaration of Interest in items on the Agenda - None

148/21 Receipt of Public Questions- None

149/21 Finance and Accounts

Bank statement and Income & Expenditure, balance as at 12 Jan 2022
£10,671.632

Invoices to be approved

Clerks salary £216.28 plus Tax refund £26.80

HMRC £0

Stationery £5.46

Kennet Print £120 newsletter

Budget and precept setting confirmation 2022/23 £7,000

All unanimously agreed and approved.

DZ to set payments up, JB to authorise and release

Documents item 5 emailed to councillors before meeting

150/21 Matters Arising Parish Steward Visits PB next dates 19 Jan, 16 Feb, 16 March and 13 April 2022.

The road is in a bad state of repair in the vicinity of Pond Cottage and Austins Farm. CR advised that Wessex Water should have resurfaced where they installed a new sewer through the middle of the road. It was unanimously agreed to contact Highways. **Action: CR to circulate info. DZ to then contact Highways and cc AN.**

The steward has been asked by Highways to remove the traffic mirror posts. The current highway engineer Matt Perrot is leaving, the vacancy will be filled shortly.

Light Pollution on going, Hills are investigating.

Defibrillator It was unanimously agreed no contract is needed as HS checks the defib monthly and enters the details on a central database. **Action: CR will check who has supplied the pads and battery in the past.**

Health & Welfare HS has spoken to JM about the role she has taken over. **Action: HS will organise a litter pick for March.**

Community Governance Review, LW – ongoing but a decision will be made by Wiltshire Council in the spring.

Councillor training HS attended an online training session for new councillors.

Traffic mirrors see item 150/21

Marden Valley Catchment Area Regeneration Project JB this will be looked at in the future.

151/21 Planning

PL/2021/08794 66 Compton Bassett Extension to garden outbuilding in rear

Garden to create office and gym space Comments by 1 Nov 2021 No comments from the Parish Council. Approved with conditions 15.12.21

PL/2021/08765 18 Compton Bassett Works to a listed building, renovation of Shed Comments by 4 Nov 2021 No comments from the Parish Council Awaiting decision from Wiltshire Council

PL/2021/08969 18 Compton Bassett External repairs comprising replacement of broken tiles on main house roof, replace dormer verge tiles and treat soffits, repainting dormer window frames soffits and eaves, replace front gutter, repoint cracks in front elevation brickwork and re-render side elevation to house using lime plaster. Internal repairs comprising cutting back and replacing area of blown plaster (approx. 1.4 x 3.16 metres) using lime plaster, create loft hatch to allow access for insulation and new sink base unit and new worktop in kitchen.

Comments by 23 Dec 2021 No comments from Parish Council Awaiting decision from Wiltshire Council

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE Removal of Existing conservatory & single storey extension. New single storey orangery & Two storey extension to rear elevation. Internal alterations to existing building. Adjustment to existing raised platform. New storm porch to the side elevation. Comments by 23 Dec 2021. Comments submitted to Wiltshire Council Awaiting decision from Wiltshire Council.

PL/2021/11574 Proposed works to tree in a Conservation Area
Freeth Farm Road to Lower End Farm Compton Bassett SN11 8RH
Conifers G1 - For the felling/removal to ground level of the row of Conifer (Leylandii) on the north boundary. Planning was submitted by the previous occupants (48 Old Laundry) back in 2005 and approved in Jan 2006 for complete removal. Cypress T1 - Fell to ground level & remove the stump, tree to the front adjacent to the road. Conifer hedge and mix species H1 - Fell to ground level and remove the stump on the south boundary up to the large Field Maple (retain this tree), replanting with native hedging. Weeping Willow T2 - Pollard back to suitable pruning points (approx. 2 - 3 metres from crown break, to leave tree with good shape and form. Field Maple T3 - Crown clean the large Field Maple and lift over the garden to approx. 3 metres above ground level (sever the Ivy). Purple Plums T4 & T5 - Crown reduction by approx. 1.5 - 2 metres, thin and minor crown lift to 2 -2.5 metres above ground level. Hazel T6 - Fell to ground level and grind out the stump. Beech G2 - Fell to ground level of the four small stems of Beech (suppressed) and crown clean the remaining two trees (outside/east & west tree), reducing the laterals over the garden by approx. 1.5 - 2 metres. Comments by 7 Jan 2022. No comments from Parish Council Approved by Wiltshire Council

152/21 Correspondence Covid updates, WALC newsletter, parish steward visits, new chief exec to lead OPCC team from March 2022, Making Wiltshire Safer focus group meeting 25 Jan Teams meeting 9.30 -10.30 , NHP meeting Wiltshire Council 27 Jan 2022, HGV in village, Queen's platinum jubilee commemorative items, Change of highway engineer Wiltshire Council.
All above previously circulated to councillors and noted

153/21 Feedback from meetings VHC meeting PB and LW, the VHC are hoping to obtain a grant for part of the repair work to be carried out at 18 Compton Bassett.
The electric trip fault at the Benson Hall is being looked into.
The possibility of WiFi installation at the hall is being investigated.

154/21 Traffic Consultation On going

155/21 SID LW circulated information on various SID options. It was unanimously agreed a portable device will be purchased. LW will present further information at

the next meeting when it is hoped to make a decision on which make and model to purchase. **Action:** LW to gather further information on SIDs

156/21 Asset list PS the Village Hall Committee has asked if they can dispose of the obsolete SID that is currently stored in the Benson Hall, it was originally obtained FOC by the Parish Council. It was unanimously agreed it can be disposed of. DZ advised a home has also been found for the obsolete printer. **Action:** DZ to write to VHC to advise they can dispose of the SID. DZ to update the Asset list

157/21 Communications JB and LW sent out a newsletter in December, the next one will be published in the spring.

158/21 NHP Review No further news at present

159/21 Emergency Plan It was unanimously agreed the Emergency/Community Plan should be updated – **Action;** HS to update and report to Feb meeting. CR to investigate various generator options.

Risk Assessments Action: DZ to update and report to Feb meeting. All risk assessments to be carried out annually.

CBPC Handbook Unanimously agreed to update in early 2023

160/21 Village History Archive – Heritage Lottery Grant LW advised there are approx. 3,000 files to go into a history archive website of the village. LW proposed the parish council apply for a Heritage Lottery grant to set this up, PS seconded this and it was unanimously agreed. PS and CR to be the authorised signatories on the application. **Action:** LW will liaise with PS and CR to submit the application.

161/21 Councillors Observations None

Meeting closed at 8.30pm

Date of next meeting: Thursday 10 February 2022