

**Draft Minutes of the Meeting of Compton Bassett Parish Council
Held on Thursday 24 March 2022
At 7 pm in the Benson Hall**

Those Present: Cllr Reis (CR), Cllr Barlow (JB), Cllr Spencer (HS), Cllr Barnett (PB) D. Zeitzen (DZ) (Clerk),

AGENDA

The meeting was chaired by Cllr Reis (CR)

181/21 Apologies for absence Cllr Waite (LW), Cllr Szczesiak (PS), County Cllr O'Neill (AN)

182/21 Minutes – Minutes of the Meeting held 10 February 2022 were unanimously approved and signed by CR
Circulated before the meeting

183/21 Declaration of Interest in items on the Agenda CR re planning application PL/2022/02289 fell white poplar tree Manor Farm, Compton Bassett Application received from Wiltshire Council after agenda was produced

184/21 Receipt of Public Questions- to be emailed to clerk prior to meeting - None

185/21 Finance and Accounts

Bank statement and Income & Expenditure as at 23.03.21 £10,078.84

Unanimously agreed

Invoices to be approved

Clerks salary £190.22 & HMRC £10.00

Stationery £19.44

Benson Hall Hire 2021-22 Invoice £101.25

Payroll invoice 2021 -22 £60

Donation to Benson Hall re wifi installation see item 190/21

Wiltshire Council CatG contribution installation of warning signs and road markings Church Corner £750.24

All unanimously agreed. DZ to set up payments, PS to authorise

Monthly HMRC submissions re clerk. Payroll have suggestion clerk receives a monthly payment to overcome the problems caused by having to submit monthly submissions regardless of whether a payment is made to the clerk. CR suggested paying monthly payments in 2022-23 based on 2021-22 figures. This was unanimously approved. DZ to submit yearly figures to councillors who will decide on monthly payments. Any adjustments to be made at year end.

Documents emailed to councillors before meeting

186/21 Matters Arising Parish Steward Visits PB see also 189/21, the 2 signs by Freeth Corner need to be reinstated, this is beyond the remit of the parish steward. **Action: DZ to contact highways engineer**

Light Pollution CR ongoing

Health & Welfare HS organised a litter pick independently of parish council

Community Governance Review On going

Traffic mirrors re minutes of February Parish Council Meeting "The ongoing issues with the other wooden post and mirror that still remains in place is unresolved. In spite of a site visit in 2021 where Matt Perrot (Highway Engineer) agreed that the offending mirror was on the highways and therefore under the purview of Wiltshire Council Highways Department, there has been no instruction to the Parish Steward to remove it as expected. Now a new highways engineer, Becky Chivers, is replacing Matt Perrot the matter will fall under her remit and Ashley has agreed

to establish that the mirror and post are positioned on the highway and should this be established he will communicate with Ms Chivers and ask for the mirror to be removed by the Parish Steward on his next visit" **Action: DZ to contact AN for update**

Emergency Plan HS documents now up to date. **Action Documents to be circulated to councillors**

Village History Archive JB re LW unfortunately the lottery grant application was not successful.

Road surface ongoing AN to update

Village party Aug 2022 JB this has been cancelled this year. The village is holding Queens Platinum Jubilee celebrations in June

187/21 Planning

PL/2021/08765 18 Compton Bassett Works to a listed building, renovation of Shed Comments by 4 Nov 2021 No comments from the Parish Council Approved 24.03.22

PL/2021/08969 18 Compton Bassett External repairs comprising replacement of broken tiles on main house roof, replace dormer verge tiles and treat soffits, repainting dormer window frames soffits and eaves, replace front gutter, repoint cracks in front elevation brickwork and re-render side elevation to house using lime plaster. Internal repairs comprising cutting back and replacing area of blown plaster (approx. 1.4 x 3.16 metres) using lime plaster, create loft hatch to allow access for insulation and new sink base unit and new worktop in kitchen.

Comments by 23 Dec 2021 No comments from Parish Council Approved 24.03.22

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE Removal of Existing conservatory & single storey extension. New single storey orangery & Two storey extension to rear elevation. Internal alterations to existing building. Adjustment to existing raised platform. New storm porch to the side elevation.

Comments by 23 Dec 2021. Comments submitted to Wiltshire Council

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE additions Alteration to front garden to accommodate turning area for car. Addition of Juliet balcony – comments by 01.04.22

Councillors would like clarification of changes from original applications and more time to discuss. **Action: DZ to contact planning officer**

PL/2022/02029 Old Laundry, 48 Compton Bassett, Calne, Wiltshire, SN11 8RH Renovation and extension to existing cottage No comments from Parish Council

PL/2022/02289 Manor Farm, Compton Bassett SN11 8SW fell white poplar tree No comments

16/05464 and 16/05708 Hills applications have been approved but cannot start Until certain work and conditions are met. JB proposed sending letter to Jason Day asking to see sign of plans and conditions. Seconded by PB and Unanimously agreed. **Action: DZ to send letter to Jason Day and cc in AN**

188/21 Correspondence Covid updates, village signs (item 17), Wiltshire Council temporary closure C151 (part) Compton Bassett 11.04.22, Wiltshire Council parking charges increase from 1 April, Hills Waste Industrial Action, Walking in Wiltshire website, Green Lanes Environmental Action Movement briefing, Community policing, Green Lane Association, Compton Bassett Ukraine Appeal All correspondence was circulated to councillors before meeting and noted.

189/21 Feedback from meetings PB VHC meeting. The owners of the Old Laundry have approached the VHC to buy a narrow strip of land to park alongside the cottage.

Hills Liaison Meeting PS a question was raised over the height of the tip.

190/21 WiFi installation at Benson Hall, Parish Council payment for hire of hall

A discussion was held about the best way to support the VHC with the installation of WiFi. CR proposed the parish council make a donation of £100 towards the costs. JB seconded this and it was unanimously agreed. **Action: DZ to add to payments to be paid out this month .**

The price of hire of hall has been increased to £8 per hour.

191/21 Traffic Consultation On going

192/21 SID JB The SID has been ordered and should arrive in April

193/21 Rights of Way An update will be given at the next meeting.

194/21 Clerk Appraisal Annual appraisal to take place in April. **Action: JB will circulate the appraisal forms to councillors and arrange appraisal meeting with clerk**

195/21 Communications JB the next edition of the newsletter will be published in April

196/21 Annual Parish Council Meeting and Community/Parish Meeting May 2022. This will be held on Wednesday 11 May 2022. The Annual Parish Council meeting will commence at 6.30pm followed by the Community/Parish Meeting at 8pm.

197/21 Parish Council Meeting dates 2022-23 These have been agreed, the Benson Hall has been booked and the dates posted on the parish council/village website

198/21 Village Signs – southern end of village A resident has highlighted the state of the 2 30mph signs at the entrance to the village. This is beyond the remit of the parish steward. **Action: DZ to contact highway engineer**

199/21 Grass Cutting PB the village hall committee propose to purchase a ride on lawn mower for cutting the village hall grassed area. The parish council unanimously agreed they would support this venture by looking to have an agreement with the VHC for their own grass cutting. Until this is set up and running the parish council will continue to use their present contractor.

200/21 Councillors Observations The Reis family have agreed to hold a beacon on Starve Knoll on 2 June in celebration of the Queen's Platinum Jubilee Celebration.

Other village date to note 4 June BBQ and live music
5 June Street party

Meeting closed at 8.45pm

Date of next meeting: Wednesday 11 May 2022
Annual Parish Council Meeting and Community/Parish Meeting May 2022.
The Annual Parish Council meeting will commence at 6.30pm followed by the
Community/Parish Meeting at 8pm.

DRAFT